

ASP Application

Application for Area Structure Plan



LLOYDMINSTER

Application Date: _____

Area Structure Plan Name
Area Structure Plan Name: _____

Property Information

Municipal Address (if applicable)

Legal Description of Land (all/parts of)
Lot _____ Block _____ Registered Plan _____
_____ ¼ Sec. _____ Twp. _____ Rge. _____ W _____ M _____

Applicant Information

Applicant Name: _____
Business Name: _____
Mailing Address: _____

Phone #: _____ Cell #: _____
Email Address: _____

Land Owner Information

Owner's Name: _____
Business Name: _____
Mailing Address: _____

Phone #: _____ Cell #: _____
Email Address: _____

Land Information

Existing Land Use: _____
Proposed Land Use: _____
Area of Land Hectares Acres

Planning Reasons and Merits ASP

Description and reasons for proposed Area Structure Plan:
(Additional information can be attached to this application)

Application Info (for office use only)

Application # _____

Fees \$ _____ Receipt # _____
PD File # _____ Agenda Report #: _____

Date App Complete _____
Referrals Sent _____
Council 1st Reading: _____ 2&3 Reading: _____
Council Decision: _____
Motion #: _____
Notification: _____
Attachments: _____
Referrals Sent Date: _____
File Closed Date: _____

Right of Entry

I hereby authorize representatives of the City of Lloydminster and referral agencies to enter my land for the purpose of conducting a site inspection with respect to my application.

This right is granted pursuant to Section 653(2) of the Municipal Government Act.

_____ Date _____
Registered Owner Signature

Declaration

I, _____ hereby certify that:

a. I am the registered land owner and that all statements contained herein are true. **Yes or No**

b. I am not the registered land owner, however I am authorized to act on behalf of the registered land owner(s); and I have attached a completed Registered Owner(s) Authorization form with the registered owner's signature. **Yes or No**

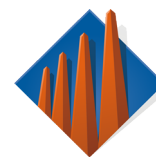
c. I have read and agree to all submission requirements? **Yes or No**

Signed: _____
Dated: _____

Collection and Use of Personal Information:
The personal information being collected on this form is for the purposes of processing and acting upon this application in accordance with the Municipal Government Act, and is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP). The City will not share your personal information for purposes outside of those stated without your permission in writing, unless there is a specific exemption stated in the Municipal Government Act.

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Item	Application Requirements for Submissions
<p>Application Fee</p> <p>Certificate of Title</p> <p>Owner Authorization Form</p> <p>A Complete Application Form</p> <p>Proposed ASP Document (Requirements in accordance with Terms of Reference Document Attached)</p> <p>Supporting Documents</p>	<ul style="list-style-type: none"> • As per fee Schedule • 1 Certificate of Title or Land Title Search of the property, obtained no more than 30 days prior to the date of application. The Title search can be obtained from Alberta Registries (SPIN) Or Information Services Corporation (ISC) in Saskatchewan; • If a current land title is not provided, the City can do so on your behalf for an additional fee of \$20. • A letter of authorization from the registered landowner (if applicant is not the land owner) • Right of Entry approval (checkbox on authorization form if owner grants approval) • Complete application includes signature and payment. Application MUST be dropped off in person or emailed. Faxed and illegible applications will not be accepted. • 4 Hardcopies – Bound (8.5x11) • 1 Digital (PDF) • AutoCAD, Autodesk DWG. Or ESRI.MXD File (preferred) if applicable; and <ul style="list-style-type: none"> ○ Including but not limited to: <ul style="list-style-type: none"> ▪ Future land use concept (low/high density residential, commercial, and industrial, community service, municipal reserve, etc.) ▪ Existing land uses and previous subdivision activity; ▪ Major physical and topographic features; ▪ Arterial and collector roadways, and ties to existing roadway network; ▪ Surrounding subdivision and development; ▪ Storm water Management Plan (overall concept) including surface drainage patterns including catchment areas and sub-basins, storm pond and outfall locations; ▪ Proposed sanitary system; ▪ Plan of and ties into existing water supplies; ▪ Plan of and ties into existing shallow utility networks; ▪ Location and size of school sites and major parks, ties to existing trail networks and extension into future areas; ▪ Approximate boundaries and phasing of subdivision and development areas. • 4 Hardcopies • 1 Digital (PDF) • AutoCAD, Autodesk DWG. Or ESRI.MXD File (preferred) if applicable; and • Including but not limited to: <ul style="list-style-type: none"> ○ Engineering Design Brief with <ul style="list-style-type: none"> ▪ Sanitary Sewer ▪ Fiscal Impact Analysis (FIA) ▪ Transportation Impact Assessment ▪ Abandoned Well Declaration form ▪ Geotechnical ▪ Height Impact Study ▪ Historical or architectural review ▪ Market Analysis (commercial & multifamily) ▪ Natural Area Assessment ▪ Noise and Vibration mitigation ▪ Parking Study
<p>Please keep in mind that this is just a generalized list. Additional information may need to be submitted in order to complete the review of your Area Structure Plan Application. For a more information please refer to our Area Structure Plan Terms of Reference on our website at www.lloydminster.ca or contact our office at 780-874-3700.</p>	