

Development Permit

Application for Development Permit



LLOYDMINSTER

Date Received: _____

Property Information				
Municipal Address (if applicable)				

Legal Description (all/parts of)				
Lot	_____	Block	_____	
Registered Plan	_____		Zoning	_____

Applicant Information	
Applicant Name:	_____
Business Name:	_____
Mailing Address:	_____
Phone Number:	_____
Cell Number:	_____
Email Address:	_____

Registered Land Owner (If not the applicant)	
Name (Please Print)	_____
Signature (Owner Authorization)	_____

Form of Development	
Residential	Industrial
Commercial	Institutional
Multi-family - # of Units _____	Permitted Discretionary

Proposed Development (Check All that Apply)		
New Construction	New Dwelling	Suite: Secondary
Renovation	Garage: Attached	Garage
Addition	Detached	Garden
Foundation	Deck: Front	Home Occupation: Major Minor
Superstructure	Rear	Business License Use
Accessory Building	Basement Developed	Approval for: _____
Other _____	Variance	

Declaration
I/We hereby declare that I/We represent the owner(s) of the property in which the development in this Application will be conducted in accordance with the plans submitted and upon approval; we adhere to the conditions and provisions of the Land Use Bylaw. I/We further declare that I/We WILL NOTIFY the Development Authority of any proposed changes to the plans submitted with this Application.
Signature of Applicant: x _____
Date: x _____

Application Info (for office use only)	
Permit #	_____
Fees \$	_____ Receipt #
Motion #	_____
	Date
Approved By <input type="checkbox"/> DO / <input type="checkbox"/> SDAB	_____
Refused By <input type="checkbox"/> DO / <input type="checkbox"/> SDAB	_____
Permit Issuance	_____
Permit Expiry	_____

Decision (Office Use Only)	

Development Officer	Date

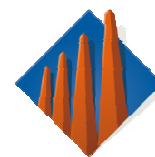
Collection and Use of Personal Information:

The personal information being collected on this form is for the purposes of processing and acting upon this application in accordance with the Municipal Government Act, and is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP). The City will not share your personal information for purposes outside of those stated without your permission in writing, unless there is a specific exemption stated in the Municipal Government Act.

IMPORTANT NOTICE: This application does not permit you to commence any development until such time as the Development Authority has issued a development permit. If a decision has not been issued or within 40 days of the date the application was deemed complete, the applicant may file an appeal to the Subdivision and Development Appeal Board (SDAB). Appeals to the SDAB can also be made in regards to permit refusals and/or conditions within 14 days of decision.

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Item	ALL DEVELOPMENT PERMIT APPLICATIONS ARE REQUIRED TO SUBMIT:
Application Fee	As per fee Schedule
Authorization Letter	An original letter of authorization from the registered landowner (if applicant is other than owner)
A Complete Application Form	Complete application includes signature, payment and all necessary information in regards to the development filled out.
Certificate of Title	1 Certificate of Title or Land Title Search of the property, obtained no more than 30 days prior to the date of application. The Title search can be obtained from Alberta Registries (SPIN) Or Information Services Corporation (ISC) in Saskatchewan. If a current land title is not provided, the City can do so on your behalf for an additional fee of \$20.
	RESIDENTIAL PERMIT APPLICATIONS MUST ALSO INCLUDE:
	<ul style="list-style-type: none"> 1 site plan (11 x 17). Site plan should include scale of plan (in metric, minimum 1:1000); North Arrow; Address and legal description of property Labelled property line and setback requirements in accordance with the Land Use Bylaw; Outline of all buildings and/or structures on the site; Total floor area Easements Elevations Location of all existing and proposed Utility rights-of-way; Location and dimension of driveway
	NEW COMMERCIAL/INDUSTRIAL PERMIT APPLICATIONS MUST ALSO INCLUDE:
	<ul style="list-style-type: none"> 1 site plan (11 x 17). Site plan should include scale of plan (in metric, minimum 1:1000); North Arrow; Address and legal description of property Labelled property line and setback requirements in accordance with the Land Use Bylaw; Outline of all buildings and/or structures on the site; Total floor area Easements Elevations Location of all existing and proposed Utility rights-of-way; Grading Plan Drainage Plan Civil Drawings Location and dimension of driveway Landscaping Plan Letter of Credit (Not required as part of submission package, but must be submitted prior to construction of landscaping.)