

Development Permit Application

Application for Development Permit

Additional \$275.00



Application Submission Date: July 15, 2020

LLOYDMINSTER

PROJECT		OFFICE USE ONLY			
Is the project already constructed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Application # <u>20-6386</u>			
Municipal Address <u>3208 55 AVENUE</u>		Permit # _____			
Tax Roll # <u>22135739000</u> Zoning District <u>R1</u>		Permit Fee <u>75+10=\$85.00 / Vic</u>			
Legal Description: Lot <u>30</u> Block <u>18</u> Plan <u>7520804</u>		Receipt # <u>574499</u>			
APPLICANT INFORMATION (If property owner is different from applicant Owner Authorization Form is required) Owner Authorization Form Attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		Approved by _____			
		Refused by _____			
		Valid Date _____			
		Expiry Date _____			
DEVELOPMENT INFORMATION Development Class: <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Multi-family - # of Units _____ Proposed Development: (Select all that Apply) <input type="checkbox"/> Permitted Use <input checked="" type="checkbox"/> Discretionary Use <input type="checkbox"/> Variance Application <input type="checkbox"/> New Construction <input type="checkbox"/> Front Deck <input type="checkbox"/> Renovation <input type="checkbox"/> Rear Deck <input type="checkbox"/> Addition <input type="checkbox"/> Other: _____ <input type="checkbox"/> Foundation <input type="checkbox"/> Income Suite: <input type="checkbox"/> Secondary to Home <input type="checkbox"/> Garage Suite <input type="checkbox"/> Garden Suite <input type="checkbox"/> Superstructure <input type="checkbox"/> Business License Use Approval for (type of business): _____ <input type="checkbox"/> New Dwelling <input checked="" type="checkbox"/> Home Based Business: <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Accessory Building Description of Home Business <u>ONLINE SALES COMPANY.</u> <input type="checkbox"/> Attached Garage <input type="checkbox"/> Detached Garage					
		DECLARATION I hereby declare <input type="checkbox"/> I am <input type="checkbox"/> I represent the owner of the property on which the work identified in this application will be conducted in accordance to the plans submitted, and upon approval will adhere to the conditions/terms of Land Use Bylaw 5-2016. I/We will notify the Development Authority of any proposed changes to the plans submitted with this application. Note: By typing your name into the signature box below (or by signing a printed version of this application), you agree that all information provided is true and correct.			
		Signature of Registered Owner / Agent _____		Date of Application <u>JULY 14 / 2020</u>	
		DECISION OFFICE USE ONLY			
		Development Officer _____		Issued Date _____	

Collection and Use of Personal Information: The personal information being collected on this form is for the purposes of processing and acting upon this application in accordance with the Municipal Government Act, and is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP). The City will not share your personal information for purposes outside of those stated without your permission in writing, unless there is a specific exemption stated in the Municipal Government Act.

IMPORTANT NOTICE: THIS APPLICATION DOES NOT PERMIT YOU TO COMMENCE CONSTRUCTION UNTIL SUCH TIME A DEVELOPMENT PERMIT HAS BEEN ISSUED BY THE DEVELOPMENT AUTHORITY AND ALL OTHER PERMITS (IF REQUIRED) ARE APPROVED. IF A DECISION HAS NOT BEEN ISSUED WITHIN 40 DAYS OF THE DATE THE APPLICATION IS DEEMED COMPLETE, YOU HAVE THE RIGHT TO FILE AN APPEAL TO THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD. APPEALS TO THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD CAN ALSO BE FILED IN REGARDS TO PERMIT REFUSALS AND/OR CONDITIONS WITHIN 21 DAYS OF A DECISION.



LLOYDMINSTER

Home Office/Occupation Questionnaire Application for Development Permit

Office Use Only
DP # _____

Date: July 14 / 2020

A	[Redacted]	Mailing Address:	3208 55 AV. LLOYDMINSTER AB T9V 1K5		
Affected Civic Address:	3208 55 AVE. LLOYDMINSTER	Lot	30	Block	18
Plan	7520804				
Property Owner (Name)	[Redacted]				

Part 1 – General Information – CIRCLE YES or NO

- Does your office/business require you to perform duties other than paperwork in your home? YES OR NO
- Will there be an office in your home that will be used for the exchange or sale of goods and/or services from the confines of your dwelling? YES OR NO
- Is there a rental unit (secondary, garden or garage suite) in your primary dwelling or on your site? YES OR NO
- Will any goods stored be viewed from the street of adjoining properties?
If Yes, please provide a Site Plan indicating where goods will be stored on the property. YES OR NO
- Will there be any structural, mechanical or electrical equipment used to carry on or support your business? YES OR NO
- Will your office/business generate noise, vibration, smoke, dust, odor, heat or glare? YES OR NO
- Will the business generate more vehicle or pedestrian traffic? YES OR NO
- Besides your own personal vehicle, will there be vehicles/equipment utilized by the business? YES OR NO
- Will there be clients, customers, students or animals coming into your home? YES OR NO
- Will you hire staff other than those residing at this location? PARENTS YES OR NO
- Will you be erecting a sign for your office or business on your property? YES OR NO
- Have you considered locating this Home Occupation to either a commercial or industrial zoned site? YES OR NO
- Does the proposed occupation occupy greater than 15% of the homes floor space? YES OR NO
- Have you attached owner authorization if you are not the sole property owner and/or you are a member of a Condo Association? YES OR NO
- Do you have or have you applied for a City of Lloydminster Business License? YES OR NO
- Do you reside (live) in the home? YES OR NO



Home Office/Occupation Questionnaire Application for Development Permit

LLOYDMINSTER

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Part 2 – Clarification

1. In the space below please provide further clarification to any questions that were answered "YES" to on page 1

8 - BOTH PARENTS VEHICLES WILL BE PARKED ON PROPERTY.

12 - COMPANY OFFICE WAS LOCATED PREVIOUSLY IN A COMMERCIAL ZONE. DUE TO FLOODING, WE HAD TO RELOCATE.

16 - MYSELF AND MY WIFE RESIDE HERE.

Part 3 - Business/Office Details

1. What is your business name? BLACK ROCK OILFIELD EQUIPMENT SALES INC.
2. What type of business do you intend to operate? ONLINE SALES COMPANY
3. What services are you providing and/or what is being sold from your home? ONLINE SALES
4. Are there any other offices or businesses operating at this address? Yes No
If yes, describe _____
5. What is the total floor area (including the basement area) in square feet is your home? 2800
6. How much of the total floor area in square feet will be used for the office/business? 300
7. What are the dimensions of the rooms used for your home office/business? 1 ROOM = 15 x 20
8. What days of the week will your business operate? MONDAY TO FRIDAY
9. Between what hours will your business operate? 9 AM - 4 PM
10. How many clients per week will be coming into your home? NONE
11. How many client vehicles can be accommodated on your property (not including street parking)? NONE

AUTHORIZATION:

I declare

and accurate

Applicant

JULY 14/2020
Date



July 21, 2020

Property Owner

RE: Land Owner Notification
Development Permit – Discretionary Use
Development Permit Application No.: 20-1386

Dear Property Owner:

Please take notice that a neighbor who is within a thirty (30) metre radius of your property boundary has submitted the following Development Permit Application for the purposes of a **Home-Based Business: Major (eCommerce Office – Online Sales)** at **3208 – 55 Avenue** and it is being reviewed in accordance with Land Use Bylaw, Bylaw: 5-2016.

Affected Address	Discretionary Use	Application #
3208 – 55 Avenue Lot:30, Block: 18, Plan: 752 - 0804	Home-Based Business; Major (eCommerce Office – Online Sales)	20-1386

The City of Lloydminster’s Land Use Bylaw, Bylaw: 5-2016, grants the Development Officer the authority to consider the proposed use on this application. Any person that objects to the use may deliver to the Development Officer a written statement of their objections within fourteen (14) days of this letter indicating:

- Full name and address; and,
- Reasons for objection(s) to the proposed use.

Please note that a full name and addresses are required for submission of valid comment(s). If the submission is not accompanied by this information the written statement may be deemed invalid and rejected.

Written comments and general inquiries on the proposed use may be submitted by contacting:

Roxanne Shortt
City Operations Centre (6623 – 52 Street)
Phone: 780-874-3700 Ext 2608
Email: rshortt@lloydminster.ca

Additional information about the application can also be viewed on the City of Lloydminster website at:

www.lloydminster.ca/yourcityhall/permits

To locate the information search under the Discretionary Permit option and then by select the application number you wish to review.

If you have any questions, or require any clarification, please contact the undersigned at (780) 874-3700 or by email at rshortt@lloydminster.ca.

Sincerely,



Roxanne Shortt
Development Officer, Planning
Operations Centre