

# Development Permit Application

## Application for Development Permit



**LLOYDMINSTER**

Application Submission Date: November 16, 2020

<b>PROJECT</b>	Is the project already constructed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>OFFICE USE ONLY</b>	
	Municipal Address: 108 4804 48 ST <u>4802-48 Street</u>	Application # <u>20-1626</u>	
<b>APPLICANT INFORMATION</b>	Tax Roll # <u>11004046000</u> Zoning District <u>DC1</u>	Permit #	
	Legal Description: Lot <u>Unit B</u> Block <u>Condo Pt</u> Plan <u>86301774</u>	Permit Fee <u>\$ 85.00 / Visa + 275<sup>00</sup> Visa</u>	
	Are you also the property owner? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Receipt # <u>585787</u>	
	(If property owner is different from applicant Owner Authorization Form is required)	Approved by	
	Owner Authorization Form Attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Refused by	
<b>DEVELOPMENT INFORMATION</b>	Development Class: <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Multi-family - # of Units	Valid Date	
	Proposed Development: (Select all that Apply) <input checked="" type="checkbox"/> Permitted Use <input type="checkbox"/> Discretionary Use <input type="checkbox"/> Variance Application	Expiry Date	
	<input type="checkbox"/> New Construction <input type="checkbox"/> Front Deck		
	<input type="checkbox"/> Renovation <input type="checkbox"/> Rear Deck		
<input type="checkbox"/> Addition <input type="checkbox"/> Other: _____			
<input type="checkbox"/> Foundation <input type="checkbox"/> Income Suite: <input type="checkbox"/> Secondary to Home <input type="checkbox"/> Garage Suite <input type="checkbox"/> Garden Suite			
<input type="checkbox"/> Superstructure <input type="checkbox"/> Business License Use Approval for (type of business): _____			
<input type="checkbox"/> New Dwelling <input checked="" type="checkbox"/> Home Based Business: <input checked="" type="checkbox"/> Minor <input checked="" type="checkbox"/> Major			
<input type="checkbox"/> Accessory Building Description of Home Business <u>Accounting and Bookkeeping, Tax Services and Payroll Services</u>			
<input type="checkbox"/> Attached Garage			
<input type="checkbox"/> Detached Garage			
<b>DECLARATION</b>	I hereby declare <input type="checkbox"/> I am <input checked="" type="checkbox"/> I represent the owner of the property on which the work identified in this application will be conducted in accordance to the plans submitted, and upon approval will adhere to the conditions/terms of Land Use Bylaw 5-2016. I/We will notify the Development Authority of any proposed changes to the plans submitted with this application.		
	_____ (printed version of this application), you agree that Date of Application: <u>11/13/2020</u>		
<b>DECISION OFFICE USE ONLY</b>	_____ Development Officer		
	_____ Issued Date		

**Collection and Use of Personal Information:** The personal information being collected on this form is for the purposes of processing and acting upon this application in accordance with the Municipal Government Act, and is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP). The City will not share your personal information for purposes outside of those stated without your permission in writing, unless there is a specific exemption stated in the Municipal Government Act.

**IMPORTANT NOTICE:** THIS APPLICATION DOES NOT PERMIT YOU TO COMMENCE CONSTRUCTION UNTIL SUCH TIME A DEVELOPMENT PERMIT HAS BEEN ISSUED BY THE DEVELOPMENT AUTHORITY AND ALL OTHER PERMITS (IF REQUIRED) ARE APPROVED. IF A DECISION HAS NOT BEEN ISSUED WITHIN 40 DAYS OF THE DATE THE APPLICATION IS DEEMED COMPLETE, YOU HAVE THE RIGHT TO FILE AN APPEAL TO THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD. APPEALS TO THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD CAN ALSO BE FILED IN REGARDS TO PERMIT REFUSALS AND/OR CONDITIONS WITHIN 21 DAYS OF A DECISION.

# Home Office/Occupation Questionnaire Application for Development Permit



**LLOYDMINSTER**

Office Use Only
DP # <u>20-1626</u>

Date: 11/14/2020

Applicant Name: [REDACTED]	Mailing Address: 106 4804 48 ST Lloydminster, SK S9V0K7
Affected Civic Address: [REDACTED]	Lot <u>Unit 6</u> Block <u>Condo p1</u> Plan <u>86 B 01774</u>
Property Owner (Print): [REDACTED]	Property Owner (Signature): [REDACTED]

## Part 1 – General Information – CIRCLE YES or NO

1. Does your office/business require you to perform duties other than paperwork in your home? YES OR  NO
2. Will there be an office in your home that will be used for the exchange or sale of goods and/or services from the confines of your dwelling? YES OR  NO
3. Is there a rental unit (secondary, garden or garage suite) in your primary dwelling or on your site? YES OR  NO
4. Will any goods stored be viewed from the street of adjoining properties?  
If Yes, please provide a Site Plan indicating where goods will be stored on the property. YES OR  NO
5. Will there be any structural, mechanical or electrical equipment used to carry on or support your business? YES OR  NO
6. Will your office/business generate noise, vibration, smoke, dust, odor, heat or glare? YES OR  NO
7. Will the business generate more vehicle or pedestrian traffic? YES OR  NO
8. Besides your own personal vehicle, will there be vehicles/equipment utilized by the business? YES OR  NO
9. Will there be clients, customers, students or animals coming into your home? YES OR  NO
10. Will you hire staff other than those residing at this location? YES OR  NO
11. Will you be erecting a sign for your office or business on your property? YES OR  NO
12. Have you considered locating this Home Occupation to either a commercial or industrial zoned site? YES OR  NO
13. Does the proposed occupation occupy greater than 15% of the homes floor space? YES OR  NO
14. Have you attached owner authorization if you are not the sole property owner and/or you are a member of a Condo Association?  YES OR NO
15. Do you have or have you applied for a City of Lloydminster Business License?  YES OR NO
16. Do you reside (live) in the home?  YES OR NO



LLOYDMINSTER

# Home Office/Occupation Questionnaire Application for Development Permit

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## Part 2 – Clarification

1. In the space below please provide further clarification to any questions that were answered "YES" to on page 1

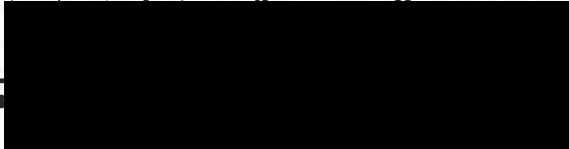
My Small bookkeeping business will only be using 2 computers and 1 printer for paperworks
I have attached owner authorization for using the address as my home-based business
I submitted application for City of Lloydminster Business License
I currently reside and rent in the address provided in the first page.

## Part 3 - Business/Office Details

1. What is your business name? Driza Bookkeeping
2. What type of business do you intend to operate? Accounting and Bookkeeping, Tax Services, Payroll Service and any Consultation related to those Services
3. What services are you providing and/or what is being sold from your home? Accounting and Bookkeeping, Tax Services, Payroll Service and any Consultation related to those Services
4. Are there any other offices or businesses operating at this address?  Yes  No  
If yes, describe \_\_\_\_\_
5. What is the total floor area (including the basement area) in square feet is your home? \_\_\_\_\_
6. How much of the total floor area in square feet will be used for the office/business? approximately 15% of the floor area
7. What are the dimensions of the rooms used for your home office/business? \_\_\_\_\_
8. What days of the week will your business operate? Monday to Friday
9. Between what hours will your business operate? 9:00 AM to 4:00 PM
10. How many clients per week will be coming into your home? I will do virtual, via phone or meeting outside, I will not accept clients to visit at home
11. How many client vehicles can be accommodated on your property (not including street parking)? 1

### AUTHORIZATION:

I declare that to the best of my knowledge and ability, the information provided to be true and accurate

Applicant Signature 

11/14/2020  
Date