

# Development Permit Application

Applicant/Business Name: WILDOSE BOOKKEEPING

Address: 5612-53 Ave

Lot: 14 Block: 62 Plan: 762-1729

Tax Roll # 21101882000 Land Use District: RMH

PERMITTED Or DISCRETIONARY Application Fee: \$ 350<sup>00</sup>

Invoice/Receipt # 616993 Method of Payment: online

DP Application # 21-2176 DP # \_\_\_\_\_

NOD Issued Date: \_\_\_\_\_ APPROVED or REFUSED

Development Officer Signature: \_\_\_\_\_

Your personal information is being collected under the authority of section 25 of the *Local Authority Freedom of Information and Protection of Privacy Act*. This information will only be used to administer the program/activity it was collected for. If you have any questions about the collection please contact the Office of the City Clerk at 780-875-6184 or email [cityclerk@lloydminster.ca](mailto:cityclerk@lloydminster.ca)

# Business Licence Application

## BUSINESS LICENCE TYPE

The following questions will be used to determine the type of business licence you are applying for.

**Will your business be located within the City of Lloydminster? \***

Yes

No

**Which of the following apply to your business? \* ?**

Child Care Facility

Not-for-Profit

Farmers Market

Mobile Vendor

Pop Up Store

Professional

Youth Entrepreneur

None of the above

## PLEASE TELL US ABOUT YOUR BUSINESS

**Please describe your business activity \***

Bookkeeping

**What industry does your company fall under:**

\*

52- Finance and Insurance

# Business Licence Application

## BUSINESS CIVIC/OPERATING ADDRESS

Is your business incorporated? \*

No

Yes

Legal/Corporate Name \*

RR Wildrose Bookkeeping Inc.

Operating/Trade Name (if different from above):

Wildrose Bookkeeping

Operating Address: \*

5612 53 Avenue

City: \*

Lloydminster

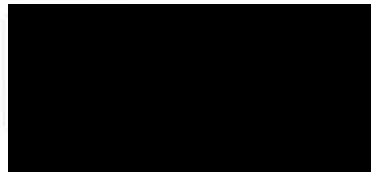
Province/State: \*

AB

Postal Code: \*

T9V1M3

Email: \*



Phone Number: \*



Fax Number:

Is this address a residential property in Lloydminster? \*

Yes

No

Does the business have multiple physical locations in the City of Lloydminster? \*

Yes

No

## BUSINESS MAILING ADDRESS

Is the mailing address the same as the physical address? \*

Yes

No

## OTHER INFORMATION

Business Start Date \*

7/1/2021



How long has your company been in business (Years)? \*

0

Number of Full Time Employees (including owner): \*

1

Number of Part Time Employees: \*

0

What is the square footage of the business? \*

150

# Business Licence Application

## CONTACT INFORMATION



# Business Licence Application

## Development Permit Application

A Development Permit is required when the proposed use has never been approved or has expired at a specific address. All uses must comply with district regulations in Land Use Bylaw 5-2016 being the bylaw to regulate the use and enjoyment of the lands in the City.

**Have you applied for a Development Permit? \***

Yes

No

**Business Activity/Description \* [?](#)**

Home Office - Paperwork and/or Computer work Only

### PROPERTY OWNERSHIP

**Is the address previously provided your primary residence? \***

Yes

No

**Are you the registered property owner or land owner? \***

Yes

No

**Is the property part of condo association? \***

Yes

No

**Is the property/land owned by a corporation? \***

Yes

No

**Will the property be used for the exchange or sale of goods and services? \***

Yes

No

**Are there any other businesses operating at this address? \***

Yes

No

**Is there a secondary suite/rental unit on this property/land? \***

Yes

No

**Does the proposed business occupy greater than 15% of the home-floor space (including the basement)? \***

Yes

No

## GENERAL BUSINESS

**How many clients/customers per week will be coming into your property? \***

0

**Will you be erecting a sign for your office or business on your property? \***

Yes

No

**Please describe intended signage \***

A white metal sign with my business logo on the house wall beside entrance door - a rose with writing underneath "Wildrose Bookkeeping" and my contact data

Please complete the remainder of the form. A member of the City of Lloydminster will contact you regarding the approval process.

## BUSINESS OPERATIONS

**Will your business be storing materials on the property? \***

Yes

No





September 15, 2021

Property Owner

**RE: Land Owner Notification  
Development Permit – Discretionary Use  
Development Permit Application No: 21-2176**

Dear Property Owner:

Please take notice that a neighbor who is within a thirty (30) metre radius of your property boundary has submitted the following Development Permit Application for the purposes of a **Home-Based Business: Major (Bookkeeping Services)** at **5612 – 53 Avenue** and it is being reviewed in accordance with Land Use Bylaw 5-2016.

Affected Address	Discretionary Use	Application #
5612 – 53 Avenue Lot: 14, Block: 62, Plan: 762-1729	Home-Based Business: Major (Bookkeeping Services)	21-2176

The City of Lloydminster’s Land Use Bylaw 5-2016 grants the Development Officer the authority to consider the proposed use on this application. Any person that objects to the use may deliver to the Development Officer a written statement of their objections within fourteen (14) days of this letter indicating:

- Full name and address; and,
- Reasons for objection(s) to the proposed use.

**Please note that a full name and addresses are required for submission of valid comment(s). If the submission is not accompanied by this information the written statement may be deemed invalid and rejected.**

Written comments and general inquiries on the proposed use may be submitted by contacting:

Roxanne Shortt  
City Operations Centre (6623 – 52 Street)  
Phone: 780-874-3700 Ext 2608  
Email: [rshortt@lloydminster.ca](mailto:rshortt@lloydminster.ca)

Additional information about the application can also be viewed on the City of Lloydminster website at:

[www.lloydminster.ca/yourcityhall/permits](http://www.lloydminster.ca/yourcityhall/permits)

*To locate the information search under the Discretionary Permit option and then by select the application number you wish to review.*

If you have any questions, or require any clarification, please contact the undersigned at (780) 874-3700 or by email at [rshortt@lloydminster.ca](mailto:rshortt@lloydminster.ca).

Sincerely,

  
Development Officer, Planning  
Operations Centre