

# Development Permit Application

## Application for Development Permit



**LLOYDMINSTER**

Application Submission Date:

<b>PROJECT</b>	Is the project already constructed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Municipal Address <u>5115-30th Street</u> Tax Roll # <u>22135812000</u> Zoning District <u>R1</u> Legal Description: Lot <u>17</u> Block <u>24</u> Plan <u>7621915</u>	<b>OFFICE USE ONLY</b>
	Application # <u>24-4184</u> Permit # _____ Permit Fee <u>\$350.00</u> Receipt # <u>891454</u> Approved by _____ Refused by _____ Issue Date _____ Valid Date _____	
<b>APPLICANT INFORMATION</b>	[Redacted] Are you also the property owner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If property owner is different from applicant Owner Authorization Form is required) Owner Authorization Form Attached? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
<b>DEVELOPMENT INFORMATION</b>	<b>Development Class:</b> <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Multi-family - # of Units _____ <b>Proposed Development: (Select all that Apply)</b> <input type="checkbox"/> Permitted Use <input type="checkbox"/> Discretionary Use <input checked="" type="checkbox"/> Variance Application <input type="checkbox"/> New Construction <input type="checkbox"/> Front Deck <input checked="" type="checkbox"/> Renovation <input type="checkbox"/> Rear Deck <input checked="" type="checkbox"/> Addition <input type="checkbox"/> Other: _____ <input type="checkbox"/> Foundation <input type="checkbox"/> Income Suite: <input type="checkbox"/> Secondary to Home <input type="checkbox"/> Garage Suite <input type="checkbox"/> Garden Suite <input type="checkbox"/> Superstructure <input type="checkbox"/> Business License Use Approval for (type of business): _____ <input type="checkbox"/> New Dwelling <input type="checkbox"/> Home Based Business: <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Accessory Building Description of Home Business _____ <input type="checkbox"/> Attached Garage <input checked="" type="checkbox"/> Detached Garage	
<b>DECLARATION</b>	I hereby declare <input checked="" type="checkbox"/> I am <input type="checkbox"/> I represent the owner of the property on which the work identified in this application will be conducted in accordance to the plans submitted, and upon approval will adhere to the conditions/terms of Land Use Bylaw 5-2016. I/We will notify the Development Authority of any proposed changes to the plans submitted with this application. <b>Note:</b> By typing your name into the signature box below (or by signing a printed version of this application), you agree that all information submitted on this form is true and accurate. _____ Date of Application <u>May 13, 2024</u> Signature of Registered Owner / Agent	
<b>DECISION OFFICE USE ONLY</b>	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____	
	_____ <b>Development Officer</b>	_____ <b>Date</b>

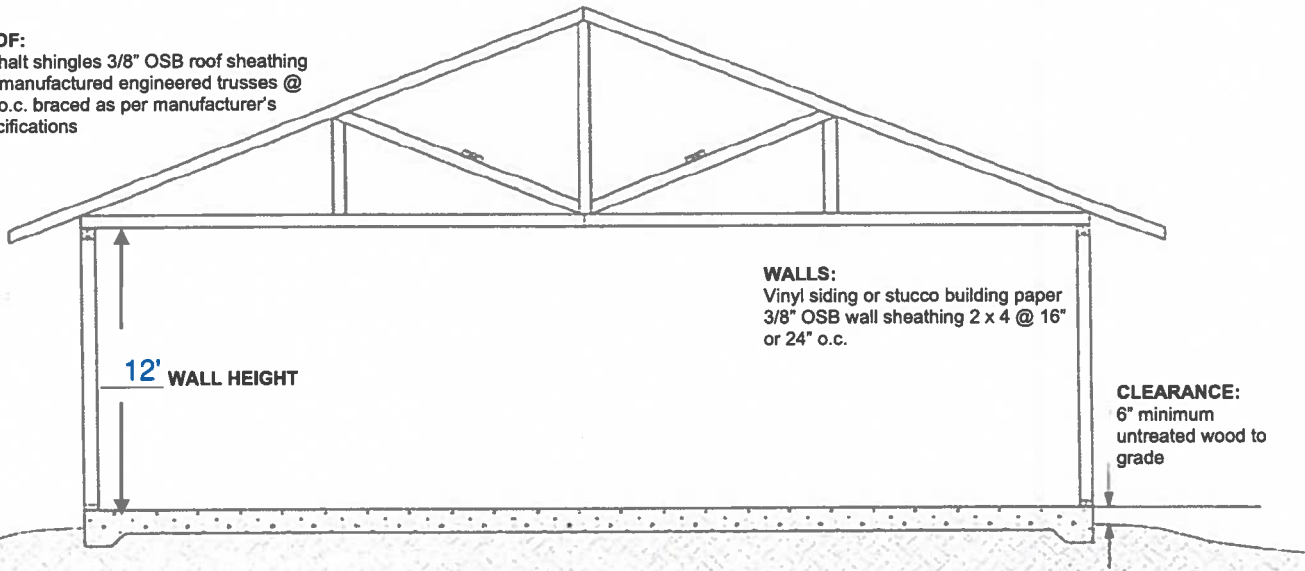
Collection and Use of Personal Information: The personal information being collected on this form is for the purposes of processing and acting upon this application in accordance with the Municipal Government Act, and is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP). The City will not share your personal information for purposes outside of those stated without your permission in writing, unless there is a specific exemption stated in the Municipal Government Act.

**IMPORTANT NOTICE:** THIS APPLICATION DOES NOT PERMIT YOU TO COMMENCE CONSTRUCTION UNTIL SUCH TIME A DEVELOPMENT PERMIT HAS BEEN ISSUED BY THE DEVELOPMENT AUTHORITY AND ALL OTHER PERMITS (IF REQUIRED) ARE APPROVED. IF A DECISION HAS NOT BEEN ISSUED WITHIN 40 DAYS OF THE DATE THE APPLICATION IS DEEMED COMPLETE, YOU HAVE THE RIGHT TO FILE AN APPEAL TO THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD. APPEALS TO THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD CAN ALSO BE FILED IN REGARDS TO PERMIT REFUSALS AND/OR CONDITIONS WITHIN 21 DAYS OF A DECISION.

To be completed and attached to the Building Permit Application Form

**ROOF:**

Asphalt shingles 3/8" OSB roof sheathing  
 pre-manufactured engineered trusses @  
 24" o.c. braced as per manufacturer's  
 specifications



**WALLS:**

Vinyl siding or stucco building paper  
 3/8" OSB wall sheathing 2 x 4 @ 16"  
 or 24" o.c.

**CLEARANCE:**

6" minimum  
 untreated wood to  
 grade

Please check off construction details as listed below.

**Roofing Material**

- Asphalt Shingles
- Cedar, Pine Shakes/Shingles
- Metal Roofing
- Other Specify: \_\_\_\_\_

**Wall Sheathing**

Specify: 3/8

**Wall Framing**

Specify: 2x6

**Roof Sheathing**

- Min. 3/8" OSB or plywood
- NOTE:** OSB or plywood less than 1/2" requires H clips and bridge blocking
- 1/2" OSB or plywood
- Other Specify: 7/16 OSB

- Insulated walls & ceiling

**Overhead Door Beam**

Length: 10'

Depth: 2x10 # of Pys 2

- Built Up
- Engineered

**Roof Framing**

- Pre-manufactured Engineered Truss
- Roof rafters, ceiling, joists, roof joist (provide details)

**Overhead Door**

Door Size: 9x10

**Exterior Finish**

- Vinyl Siding
- Stucco
- Metal Siding
- Other Specify: \_\_\_\_\_

**Direction of Trusses**

- Trusses parallel to overhead door opening
- Trusses perpendicular to overhead door opening

**Foundation**

- 4" Slab up to 592 sq. ft.
- Strip footing & 4' frost wall
- Other Foundation (details, engineering)
- On Skids

**NOTE:** Separate permit applications are required for the installation of electrical, gas and/or plumbing in the building.

**Accessory Buildings** (Including but not limited to: Decks, Sheds, Garages, Swimming Pools)  
**Application for Development Permit**



**LLOYDMINSTER**

<b>Office Use Only</b>
Application # _____
DP # _____

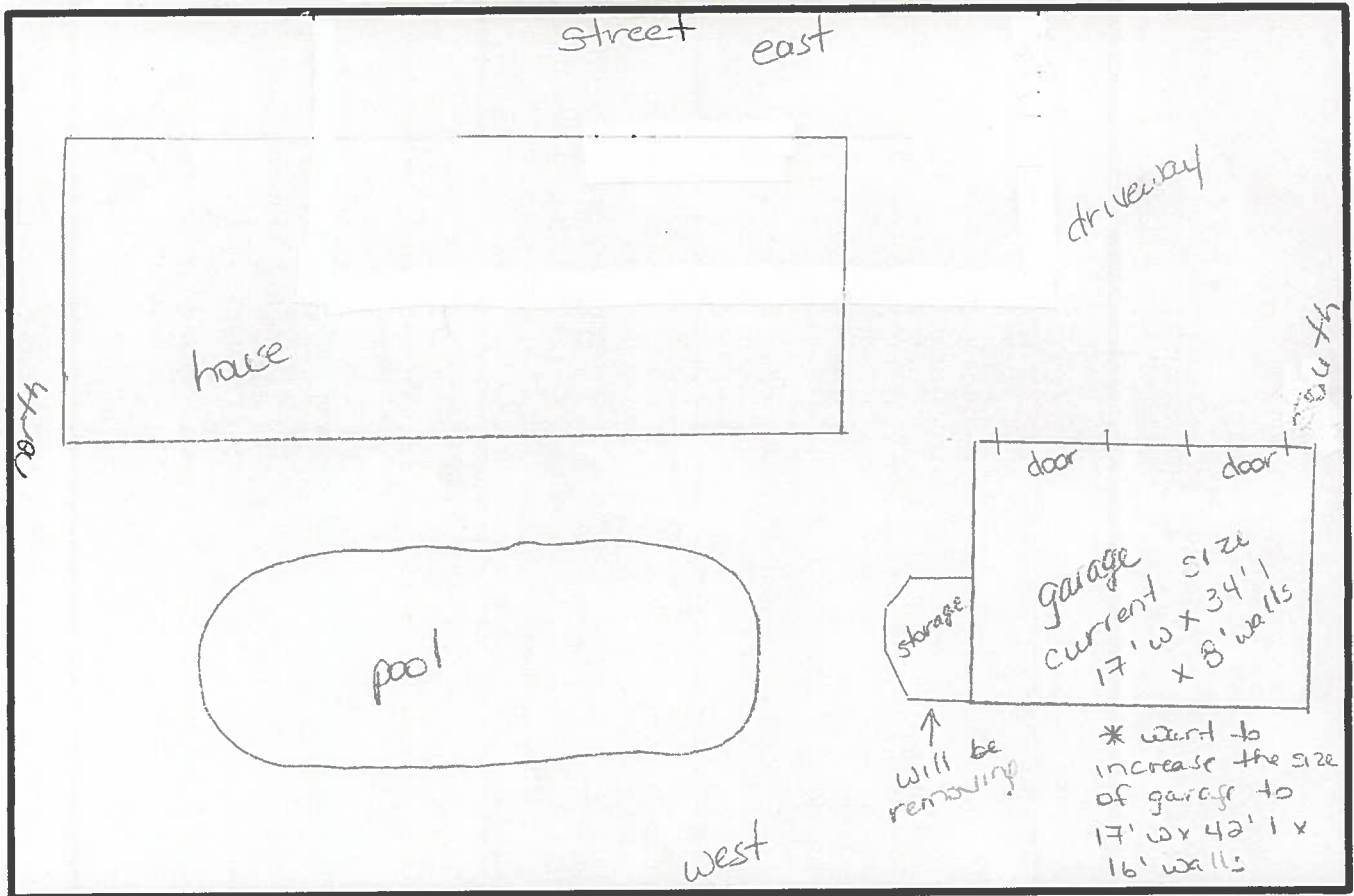
Date: May 13, 2024



*By signing this document I declare that to the best of my knowledge and ability, the information provided to you is true and correct.*

**SITE PLAN**

**Please see Reverse for Site Plan Requirements**





May 14, 2024

Property Owner

**RE: Landowner Notification  
Development Permit – Variance  
Development Permit Application No: 24-4184**

Dear Property Owner:

Please take notice that a neighbor who is within a thirty (30) metre radius of your property boundary has submitted the following Development Permit Application for the purposes of a **height increase on an Accessory Building** located at **5115- 30 Street** and it is being reviewed in accordance with Land Use Bylaw 5-2016.

Affected Address	Discretionary Use	Application #
5115- 30 Street Lot 17, Block 24, Plan 762-1915	Variance Request to: Increase height of Accessory Building by 0.6m	24-4184

The City of Lloydminster’s Land Use Bylaw 5-2016 grants the Development Officer the authority to consider the proposed use on this application. Any person that objects to the use may deliver to the Development Officer a written statement of their objections within fourteen (14) days of this letter indicating:

- Full name and address; and,
- Reasons for objection(s) to the proposed use.

**Please note that a full name and address are required for submission of valid comment(s). If the submission is not accompanied by this information the written statement may be deemed invalid and rejected.**

Written comments and general inquiries on the proposed use may be submitted by contacting:

Roxanne Shortt  
City Operations Centre (6623 – 52 Street)  
Phone: 780-874-3700 Ext 2608  
Email: [rshortt@lloydminster.ca](mailto:rshortt@lloydminster.ca)

Additional information about the application can also be viewed on the City of Lloydminster website at:

[www.lloydminster.ca/en/your-city-hall/permits](http://www.lloydminster.ca/en/your-city-hall/permits)

*To locate the information search under the Discretionary Use option and then select the application number to review.*

If you have any questions, or require any clarification, please contact the undersigned at (780) 874-3700 or by email at [rshortt@lloydminster.ca](mailto:rshortt@lloydminster.ca).

Sincerely,  
City of Lloydminster



**Amy Moore on behalf of Roxanne Shortt  
Development Officer, Planning  
Operations Centre**