

# Development Permit Application

Applicant Name: \_\_\_\_\_

Address: 4804-24 St.

Phone #: \_\_\_\_\_

Legal Description: Lot: 10 Block: 1 Plan: 803 00296

Tax Roll: 12025061000 Land Use District: R1

App. No. 24-4241

PERMITTED or DISCRETIONARY Application Fee: \$480<sup>00</sup> Invoice/Receipt #: 897666  
HBB - Child Care - Major Debit

NOD Issue Date: \_\_\_\_\_

APPROVED or REFUSED

Development Officer Signature: \_\_\_\_\_

Notes:

Your personal information will be collected under the authority of Section 25 of the *Local Authority Freedom of Information and Protection of Privacy Act*. Information will only be used to administer the Business Licence application. If you have any questions about the collection please contact the Office of the City Clerk at 780-875-6184 or email [cityclerk@lloydminster.ca](mailto:cityclerk@lloydminster.ca).

# Business Licence Application

## BUSINESS LICENCE TYPE

The following questions will be used to determine the type of business licence you are applying for.

**Will your business be located within the City of Lloydminster? \***

Yes

No

**Which of the following apply to your business? \* ?**

Child Care Facility

Not-for-Profit

Farmers Market

Mobile Vendor

Pop Up Store

Professional

Youth Entrepreneur

None of the above

## PLEASE TELL US ABOUT YOUR BUSINESS

**Please describe your business activity \***

██████████ childcare will be a play based childcare program, free play encourage each child to use their creativity develop their imagination interact with others build their confidence share and resolve conflicts, practice decisions making skills, problem solving skills and enhance their learning readiness. The children spend most of their day in free play outside of meals snacks and nap time.

**What industry does your company fall under: \***

81- Other Services (Except Public Administration)

**Does your business sell any of these products? (Check all that apply)**

Tobacco/Flavoured, Vapour Products Retailer

Cannabis Retailer

# Business Licence Application

## BUSINESS CIVIC/OPERATING ADDRESS

Is your business incorporated? \*

No

Yes

First Name \*

Last Name \*

[Redacted Name Fields]

Operating Address: \*

4804-24th st

City: \*

Lloydminster

Province/State: \*

SK

[Redacted Address Field]

Is this address a residential property in Lloydminster? \*

Yes

No

Does the business have multiple physical locations in the City of Lloydminster? \*

Yes

No

**BUSINESS MAILING ADDRESS**

Is the mailing address the same as the physical address? \*

Yes

No

**OTHER INFORMATION**

Business Start Date \*

6/15/2024



How long has your company been in business (Years)? \*

0

Number of Full Time Employees (including owner): \*

2

Number of Part Time Employees: \*

0

What is the square footage of the business? \*

1000

# Business Licence Application

## Development Permit Application

A Development Permit is required when the proposed use has never been approved or has expired at a specific address. All uses must comply with district regulations in Land Use Bylaw 5-2016 being the bylaw to regulate the use and enjoyment of the lands in the City.

**Have you applied for a Development Permit? \***

Yes

No

**Business Activity/Description \* ?**

Child Care Services

### PROPERTY OWNERSHIP

**Is the address previously provided your primary residence? \***

Yes

No

**Are you the registered property owner or land owner? \***

Yes

No

**Do you have the property/land owner approval? \***

Yes

No

Prior to receiving an approved business license, property/land owner consent must be obtained. Please complete the remainder of the form.

A member of the City of Lloydminster will contact you regarding the approval process.

Is the property part of condo association? \*

- Yes
- No

Is the property/land owned by a corporation? \*

- Yes
- No

Will the property be used for the exchange or sale of goods and services? \*

- Yes
- No

Are there any other businesses operating at this address? \*

- Yes
- No

Is there a secondary suite/rental unit on this property/land? \*

- Yes
- No

Does the proposed business occupy greater than 15% of the home-floor space (including the basement)? \*

- Yes
- No

**GENERAL BUSINESS**

What days of the week will your business operate? (Please select all that apply) \*

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

Hours of Operation - Business Open Time \*

06:00 AM

Hours of Operation - Business Close Time \*

10:00 PM

**How many clients/customers per week will be coming into your property? \***

12

Since more than 7 Clients/Customers per week will be coming to your home, you will require further evaluation with the Development Permit authority. Someone from the City of Lloydminster will contact you.

**Is this dwelling in a Cul de Sac? \***

Yes

No

**Will you be erecting a sign for your office or business on your property? \***

Yes

No

## BUSINESS OPERATIONS

**Will your business operations be visible from the street or neighbouring properties? \***

Yes

No

**Please list in detail what/how would be visible \***

when playing in backyard neighbor's on both left/right sides are able to see into my backyard, or going for walks to and from the park the public will see us.

Please complete the remainder of the form. A member of the City of Lloydminster will contact you regarding the approval process.

**Will your business be storing materials on the property? \***

Yes

No



**Besides your own personal vehicle, how many additional vehicles would be utilized by the business? \***

0

**Does this Business Support any of the following (select all that apply):**

Adult Entertainment

Dating or Escort Services

Fleet Services

Automotive Service or Repairs

Industrial or Recreational Vehicle Sales, Rentals, storage, service, or repairs

Any Industrial Use including salvaging, recycling, warehousing

Use of Commercial Power Tools, machinery requiring any external venting, vacuums, blowers or exhaust ports

Storage of hazardous, noxious or dangerous goods

Animal breeding or overnight kenneling

Radio Transmission equipment

Sale, storage or service of firearms, fireworks or ammunition

Cannabis production, distribution, sales, or lounge

**How many off street parking stalls are you providing? \***

0

June 11, 2024

Property Owner

**RE: Landowner Notification  
Development Permit – Discretionary Use  
Development Permit Application No: 24-4241**

Dear Property Owner:

Please take notice that a neighbor who is within a thirty (30) metre radius of your property boundary has submitted the following Development Permit Application for the purposes of a **Home-Based Business: Major – Child Care** at **4804 – 24 Street** and it is being reviewed in accordance with Land Use Bylaw 5-2016.

Affected Address	Discretionary Use	Application #
4804 – 24 Street Lot: 10, Block: 1, Plan: 80B 00296	Home Based Business: Major (Child Care)	24-4241

The City of Lloydminster’s Land Use Bylaw 5-2016 grants the Development Officer the authority to consider the proposed use on this application. Any person that objects to the use may deliver to the Development Officer a written statement of their objections within fourteen (14) days of this letter indicating:

- Full name and address; and,
- Reasons for objection(s) to the proposed use.

**Please note that a full name and address are required for submission of valid comment(s). If the submission is not accompanied by this information the written statement may be deemed invalid and rejected.**

Written comments and general inquiries on the proposed use may be submitted by contacting:

Roxanne Shortt  
City Operations Centre (6623 – 52 Street)  
Phone: 780-874-3700 Ext 2608  
Email: [rshortt@lloydminster.ca](mailto:rshortt@lloydminster.ca)

Additional information about the application can also be viewed on the City of Lloydminster website at:

[www.lloydminster.ca/permits](http://www.lloydminster.ca/permits)

*To locate the information search under the Discretionary Permit option and then by select the application number you wish to review.*

If you have any questions, or require any clarification, please contact the undersigned at (780) 874-3700 or by email at [rshortt@lloydminster.ca](mailto:rshortt@lloydminster.ca).

Sincerely,  
City of Lloydminster



Roxanne Shortt  
Development Officer, Planning  
Operations Centre