



# City of Lloydminster

# Policy

<b>Policy Title:</b>	Street Sweeping	<b>Policy Number:</b>	320-03
<b>Date of Adoption:</b>	November 12, 2013	<b>Motion Number:</b>	368-2013
<b>Date of Amendment:</b>	February 28, 2022	<b>Motion Number:</b>	77-2022
<b>Sponsoring Department:</b>	Roads		

## 1. Purpose:

- 1.1. To establish the level of street sweeping service that will be provided by the City of Lloydminster on public roadways, City owned parking lots, and City leased property within the corporate limits of the City.
- 1.2. The primary goal of street sweeping is to remove sanding materials, leaves, sediment, debris and litter that have accumulated on City streets from entering the City's stormwater collection system; to reduce dust and make streets safer for motorists, pedestrians and cyclists; and to provide a clean, aesthetically pleasing appearance to City of Lloydminster neighbourhoods.

## 2. Definitions:

<b>As Required</b>	A statement that service will not be limited to preplanned number of work occurrences per year. It allows operating forces to apply field judgment and expertise to varying weather conditions.
<b>Boulevard</b>	The area between the shoulder or curb of roadway and a separate sidewalk, trail or walkway.
<b>City</b>	The corporation of the City of Lloydminster.
<b>Collector Roadways</b>	Those roadways that carry vehicles between arterial and local roadways.
<b>Day</b>	Includes those hours between 6:00 am and 10:00 pm.
<b>Highways</b>	Includes Highway 16 and 17 within corporate limits.
<b>Local Roadways</b>	Roadways that provide direct access to residential and commercial properties.
<b>Major Arterial Roadways</b>	Arterial Roadways designated as Priority 2 routes as amended from time to time.
<b>Median</b>	The area between the travel lanes of a divided roadway.
<b>Member of Council</b>	An individual elected pursuant to <i>The Local Government Election Act</i> (Saskatchewan) as a Member of Council.

<b>Night</b>	Includes those hours between 10:00 pm and 6:00 am.
<b>Roads</b>	Public roadways that are so designated in the City of Lloydminster Geographic Information System (GIS) road classification map and/or Land Use Bylaw.

### 3. Scope:

- 3.1. To maintain a level of cleanliness of City streets, City owned parking lots and City leased property in an effort to protect the health, safety and welfare of the community.
- 3.2. This Policy applies to all members of Administration responsible for the cleanliness of City streets, City owned parking lots and City leased property.

### 4. Level of Services:

#### 4.1. Street Sweeping

The City will provide street sweeping at the following levels of services:

<b>Roadway Classification</b>	<b>Time</b>	<b>Frequency</b>
<b>Priority One</b>		
Highways	Day or Night	Four (4) times annually
Central Business District	Day or Night	
<b>Priority Two</b>		
Major Arterial	Day or Night	Three (3) times annually
Arterial	Day or Night	One (1) time annually
Residential	Day	One (1) time annually
Commercial/Industrial	Day or Night	One (1) time annually
Parking Lots at City facilities, including, City owned and City leased property	Day or Night	As requested
Spills, Debris on road	Day or Night	As required
Special Events & Parades	Day or Night	As requested
Fall Leaf Maintenance	Day	As required

#### 4.2. Street Flushing

Upon completion of sweeping operations, the roads may be flushed with a low volume, high pressure system as required.

#### 4.3. Boulevards

The City of Lloydminster will service Boulevards only on the Priority 1 & 2 routes identified in the Winter Roadway Maintenance Policy due to the high amounts of debris from winter sanding activities; all other Boulevards are the responsibility of the property owner.

#### 4.4. Median

The City of Lloydminster will service all Medians within corporate limits.

#### 4.5. Residential Streets

4.5.1. Residential streets will be swept in rotation, with priorities and times of operations being determined by the Director, Transportation Services or designate.

4.5.2. In residential neighbourhoods, information signs will be posted at strategic locations entering the neighbourhood, advising residents at least thirty-six (36) hours in advance of sweeping operations.

#### 4.6. Commercial/Industrial Streets

Commercial/Industrial streets will be swept upon completion of the residential streets.

#### 4.7. Spring Clean-up

Removal of snow and ice control materials and debris from streets, Boulevards and Medians as required, prior to commencing street sweeping operations within the corporate limits. This will be completed at the discretion of the Director, Transportation Services or designate.

### **5. Effectiveness**

5.1. Annually, a review of the previous season's Street Sweeping operations will be conducted. This review shall include recommendations for additions, deletions or amendments to this policy and supporting procedure.

### **6. Public Relations**

6.1. Residents are asked to report concerns regarding street sweeping operations to the online Report a Concern feature at [www.lloydminster.ca](http://www.lloydminster.ca) or call the Operations Centre at 780.874.3700.

6.2. A map illustrating the roadway classifications pursuant to this policy will be maintained and uploaded to the City website on an annual basis.

## **7. Penalty:**

- 7.1. Any member of Administration found to be in violation of this Policy may be subjected to a disciplinary action. Such action may be dependent upon the nature of the breach of this Policy; discipline may range from a verbal warning to dismissal with cause.
- 7.2. Any Member of Council found to be in violation of this Policy may be dealt with utilizing the "*Code of Conduct Bylaw*" or provisions of "*The Lloydminster Charter*."

## **8. Responsibility:**

- 8.1. City Council shall review and approve all policies.
- 8.2. Administration shall administer this Policy through the use of a supporting procedure.
- 8.3. Sponsoring Department shall be responsible for creating and amending a supporting procedure.