


	<p>Downtown Area Redevelopment Committee Meeting Minutes Tuesday, November 5, 2024 @ 5:14 pm – 6:11 pm Meridian Room, City Hall 4420 50 Avenue Lloydminster AB/SK</p>	
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ATTENDEES:

Committee Members: Ben Harrison, Randy Glynn, Kerry Million, Tyler Lorenz, Steven Hickman, Amy Roper, Eric Valois, Becky Schille, Teri-Lynn Mackie, Cheryl Ross
City Administration: Councillor David Lopez, Katlin Ducherer, Kirsten DeSchover, Dorothy MacMillan
Guest: Stephanie Lindsay
Regrets Krystal Stewart, Dil Randhawa

	Motion No.		Action
I.		Call to Order	
		Ben Harrison called the meeting to order at 5:14 pm.	
II.		Land Acknowledgement	
		Presented by Randy Glynn: <i>I would like to begin that we are on the lands referred to as Treaty 6 Territory and that we are all the beneficiaries of this peace and friendship treaty. Treaty 6 encompasses the unceded lands of Indigenous Nations and Peoples, including the Plains Cree, Woodland Cree, Saulteaux, Nakota, Dene and Metis. We pay our respect to the Indigenous Nations whose lands we are on and reaffirm the Treaty Relationship that we have as Canadians with Indigenous Nations and Peoples.</i>	
III.		Roll Call and Introductions	
IV.		Adoption of November 5, 2024 Agenda	
	57-2024	MOVED BY Randy Glynn that the November 5, 2024 Meeting Agenda be approved as circulated. Seconded by Steven Hickman. CARRIED	
V.		Approval of October 1, 2024 Minutes	
	58-2024	MOVED BY Teri-Lynn Mackie that the October 1, 2024 Meeting Minutes be approved as circulated. Seconded by Cheryl Ross. CARRIED	
VI.		Old Business	
		1. 2025 Operating and Capital Budget Presentation to Council – October 30, 2024 Governance and Priorities Committee (GPC) Meeting https://calendar.lloydminster.ca/meetings	
		2025 Operating and Capital Budget presented to Council as information during the October 30, 2024 GPC meeting and will be presented for Council’s consideration during a future Regular Council Meeting, budget items put forward by the DAR Committee through Administration:	

		<ul style="list-style-type: none"> • Central Business District Rehabilitation Project Phase II deferred to 2026. • 2024 Downtown Façade and Building Improvement Program operating funds that remain at year end will be carried forward to the 2025 Operating Budget for the 2025 Downtown Façade and Building Improvement Program. There are indications the amount budgeted for 2024 may be fully expended should all businesses/property owners who have made inquiries submit an application, and receive approval. If monies are fully expended there may be an opportunity to submit a request for additional dollars during the City's 2025 spring budget adjustments for Council's consideration. 	
		2. Downtown Area Redevelopment Committee Purpose and Objective – Terms of Reference (TOR)	
		The DAR Committee's purpose and objectives are outlined in the DAR Committee's TOR. Should DAR Committee members receive an inquiry pertaining to the Downtown that is outside the scope of the TOR questions are to be referred to City Administration for response.	
		3. Downtown Façade and Building Improvement Grant Application	
		a) <u>Fiftieth Avenue Cuts – Mural (email October 9, 2024)</u>	
59-2024		MOVED BY Cheryl Ross that the DAR Committee recommends Administration commit 2024 Downtown Facade and Building Improvement Program Grant funding allocation for Fiftieth Avenue Cuts - Mural in the amount of \$15,000. Seconded by Amy Roper.	CARRIED
		4. Banner Brackets – 50th Avenue/Hwy 17	
		The banner bracket hardware that were previously installed in the Downtown failed. Administration is investigating available options for future consideration, pending available budget and resources.	Admin
		5. DAR Committee Strategic Planning Session Date	
		February 4, 2025 time and location to be confirmed.	
		<i>Councillor David Lopez joined the meeting at 5:30 pm.</i>	
		6. Community Support Centre – Subdivision and Development Appeal Board (SDAB) Hearing October 23, 2024	
		Even though the applicant withdrew the application for the Community Support Centre, due to legislated requirements, the SDAB hearing was held on October 23, 2024 in Council Chambers.	
		7. Assessment and Taxation Inquiry (re: Downtown Façade and Building Improvement Program Mural installation and other building façade improvements)	

		A mural installation has zero implications on a tax assessment, however improvements to the building, such as new window installation, new or rehabilitated façade can affect the assessment value of a building.	
VII.		Administrative Updates	
		1. None	
VIII.		Sub Committee Updates	
		1. <u>Budget and Policies</u>	
		a) None	
		2. <u>Marketing and Events</u>	
		a) <u>Downtown Lloydminster Event Grant Program</u>	
		i. Here Comes Santa Claus – Saturday, December 7, 2024	
60-2024		MOVED BY Becky Schille that the DAR Committee recommend Administration commit \$1,500 from the 2024 Downtown Lloydminster Event Grant Program to 2024 Here Comes Santa Claus Lloydminster. Seconded by Teri-Lynn Mackie.	CARRIED
		b) <u>Parklet</u>	
		i. Parklet Activation – Here Comes Santa Claus & Parade of Lights <i>(note: when the November 5, 2024 DAR Committee meeting was held organizers for the Parade of Lights were considering hosting their event on December 7, 2024, however since that time organizers confirmed the date as December 19, 2024 7:00 pm)</i>	
		<ul style="list-style-type: none"> • Block Party Trailer - lending the fire pit for this event. • Administration is reaching out to various service agencies to man the Parklet during the Parade of Lights event. • Horse & Wagon rides are using the Parklet as their starting point during the Here Comes Santa Claus Event. • There is a broken bollard that will be replaced, and a chain will be installed to prevent vehicles from entering the Parklet. 	
		3. <u>Capital</u>	
		a) <u>Downtown Façade and Building Improvement Program</u>	
		None	
		b) <u>Incubator Space Update</u>	
		Information presented to the DAR Committee regarding the Business Launch Program. As a reminder, monies are being allocated to Startup Lloydminster through a signed agreement; this is a three (3) year program. The project team visited and reviewed a number of potential locations located in Downtown Lloydminster.	
61-2024		MOVED BY Randy Glynn that the DAR Committee recommends Administration direct Startup Lloydminster to pursue the potential location for the Downtown Incubator Space (Business Launch Program) to be located at 4712 50 Avenue Lloydminster, AB. Seconded by Becky Schille.	

			CARRIED
		<i>Stephanie Lindsay vacated the meeting at 5:59 pm.</i>	
		4. Recruitment	
		a) <u>DAR Committee Vacancy</u>	
62-2024		MOVED BY Tyler Lorenz that the DAR Committee recommend Administration present a Request for Decision for Council's consideration to appoint Stephanie Lindsay to the Downtown Area Redevelopment Committee. Seconded by Amy Roper.	CARRIED
		<i>Stephanie Lindsay returned to the meeting at 6:01 pm.</i>	
IX.		New Business	
		1. None	
X.		Round Table	
		<ul style="list-style-type: none"> • Municipal Council Candidate Speed Dating-Get to know your Council Candidates Event will take place Thursday, November 7, 2024 6:30pm – 8:00pm at Legacy Centre. • Are there grant applications that the DAR Committee can submit an application to? There are some grant applications available, the only hindrance is that there may be clauses such as matching dollars being tied to grant applications. Administration will investigate further and provide an update at a future DAR Committee meeting. • 2024 Municipal and School Board (LPSD/LCSD) Election: Wednesday, November 13, with Advance Polls Thursday, November 7 and Saturday, November 9. More information on the city's webpage at: https://www.lloydminster.ca/en/your-city-hall/election.aspx • Holiday décor installation – City crews are installing the holiday décor in the Downtown this week. 	Admin
XI.		Next Meeting	
		Tuesday, December 3, 2024 at 5:00 pm - Meridian Room, City Hall	
XII.		Adjournment	
63-2024		MOVED BY Tyler Lorenz that the November 5, 2024 DAR Committee meeting adjourn at 6:11 pm.	CARRIED