

COUNCIL & EXECUTIVE MANAGERS

TRAVEL EXPENSE REPORT

October 2025



CITY OF LLOYDMINSTER
Finance Department
4420-50 Avenue
Lloydminster, AB/SK T9V 0W2
Phone: 780-875-6184
accountspayable@lloydminster.ca

COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name:

Gerald S. Aalbers

Date:

October 2025

MILEAGE				
Date	Location	Description	KM Travelled	Total
October 22, 2025	North Battleford	Lloydminster to North Battleford-return (rideshare to Regina w/NB Mayor)	276	\$ 198.72
October 25, 2025	Edmonton	Lloydminster to Edmonton (50% cost share w/SUMA) Ottawa Minister Meetings	137.5	\$ 99.00
October 30, 2025	Lloydminster	Edmonton to Lloydminster (50% cost share w/SUMA) Ottawa Minister Meetings	137.5	\$ 99.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 396.72

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
October 22, 2025	Regina	Meals - Daily	SK Throne Speech	1	\$ 69.00
October 23, 2025	Edmonton	Meals - Daily	AB Throne Speech	1	\$ 69.00
October 27, 2025	Ottawa	Meals - Daily	Ottawa Minister Meetings	1	\$ 69.00
October 29, 2025	Ottawa	Meals - Dinner	Ottawa Minister Meetings	1	\$ 32.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 239.00

INCIDENTALS PER DIEM				
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
October 22, 2025	Regina	SK Throne Speech	1	\$ 17.00
October 23, 2025	Edmonton	AB Throne Speech	1	\$ 17.00
October 27, 2025	Ottawa	Ottawa Minister Meetings	1	\$ 17.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 51.00

ACCOMMODATION				
Date	Location	Description	Quantity	Total
October 23, 2025	Regina	Hotel in Regina	1	\$ 170.35
October 25, 2025	Edmonton	Hotel in Edmonton (50% cost share w/SUMA)	1	\$ 69.03
October 26, 2025	Ottawa	Hotel in Ottawa	1	\$ 205.75
October 29, 2025	Ottawa	Hotel in Ottawa (50% cost share w/SUMA)	1	\$ 461.55
October 30, 2025	Ottawa	Hotel in Edmonton (50% cost share w/SUMA)	1	\$ 55.13
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 961.81

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
	Ottawa	Airfare - FCM Board Meeting - 50/50 split with SUMA	1	\$ 291.42
	Edmonton	Airfare - Regina to Edmonton - AB/SK Throne Speeches	1	\$ 251.43
October 22, 2025	Regina	Uber in Regina	1	\$ 14.98
October 23, 2025	Regina	Uber in Regina	1	\$ 18.50
October 29, 2025	Ottawa	Uber in Ottawa	1	\$ 56.38
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 632.71

TOTAL: \$

2,281.24

Authorized Signature:

Signed by:

accountspayable@lloydminster.ca

Date:	October
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TOTAL: \$ 671.40

Signed by:

accountspayable@lloydminster.ca

Date:	October
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OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
October 27, 2025	Virtual	Registration - Elected Officials Education Program (EOEP) - Munis 101	1	\$ 309.75
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 309.75

Authorized Signature: Signed by: 



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COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name:

Jason Whiting

Date:

October 2025

MILEAGE				
Date	Location	Description	KM Travelled	Total
October 22, 2025	Lake Louise	Travel from Lloydminster to Lake Louise	720	\$ 518.40
October 26, 2025	Lloydminster	Travel from Lake Louise to Lloydminster	720	\$ 518.40
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 1,036.80

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
October 22, 2025	Lake Louise	Meals - Lunch & Dinner	Travel to ARPA Conference	1	\$ 53.00
October 23, 2025	Lake Louise	Meals - Daily	ARPA Pre-Conference	1	\$ 69.00
October 26, 2025	Lake Louise	Meals - Daily	Travel to Lloydminster from ARPA Conference	1	\$ 69.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 191.00

INCIDENTALS PER DIEM				
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
October 26, 2025	Lake Louise	ARPA Conference - 5 days	5	\$ 85.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 85.00

ACCOMMODATION				
Date	Location	Description	Quantity	Total
October 26, 2025	Lake Louise	Fairmont Chateau (booked in July)	1	\$ 1,076.68
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 1,076.68

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
October 22, 2025	Lake Louise	ARPA Conference (August 8)	1	\$ 895.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 895.00

TOTAL: \$ 3,284.48

Authorized Signature:

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COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name:

Dion Pollard

Date:

October 2025

MILEAGE				
Date	Location	Description	KM Travelled	Total
October 3, 2025	Camrose	Lloydminster - Camrose - Return (LGAA Zone 5 Meeting)	436	\$ 313.92
October 30, 2025	Edmonton	Lloydminster - Edmonton - Return (EDA Ministry Dinner w/Katlin)	556	\$ 400.32
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 714.24

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
October 3, 2025	Camrose	Meals - Breakfast	LGAA Zone 5 Meeting	1	\$ 16.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 16.00

INCIDENTALS PER DIEM				
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ -

ACCOMMODATION				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ -

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ -

TOTAL: \$ 730.24

Authorized Signature:

DocuSigned by:



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COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name:

Tracy Simpson

Date:

October 29, 2025

MILEAGE				
Date	Location	Description	KM Travelled	Total
October 22, 2025	Lake Louise	Travel to Lake Louise for ARPA Conference	714	\$ 514.08
October 26, 2025	Lloydminster	Return travel from Lake Louise to Lloydminster for ARPA Conference	714	\$ 514.08
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 1,028.16

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
October 22, 2025	Lake Louise, AB	Meals - Lunch & Dinner	Meals - ARPA Conference	1	\$ 53.00
October 23, 2025	Lake Louise, AB	Meals - Breakfast & Lunch	Meals - ARPA Conference	1	\$ 37.00
October 26, 2025	Lake Louise, AB	Meals - Breakfast & Lunch	Meals - ARPA Conference	1	\$ 37.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 127.00

INCIDENTALS PER DIEM				
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Date	Location	Description	Quantity	Total
October 22, 2025	Lake Louise, AB	ARPA Conference	1	\$ 17.00
October 23, 2025	Lake Louise, AB	ARPA Conference	1	\$ 17.00
October 24, 2025	Lake Louise, AB	ARPA Conference	1	\$ 17.00
October 25, 2025	Lake Louise, AB	ARPA Conference	1	\$ 17.00
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 68.00

ACCOMMODATION				
Date	Location	Description	Quantity	Total
October 22, 2025	Lake Louise, AB	ARPA Conference	4	\$ 1,030.84
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 1,030.84

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ -

TOTAL: \$ 2,254.00

Authorized Signature:

DocuSigned by: