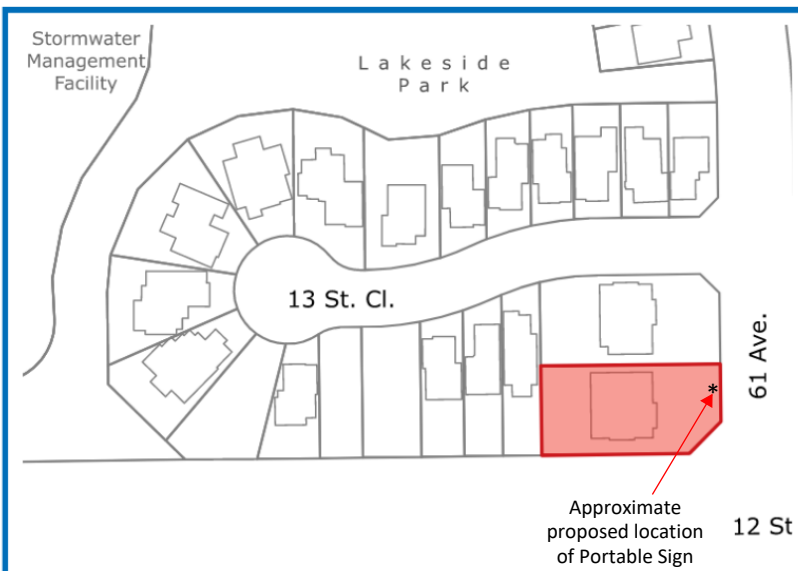


Approved Discretionary Use

MUNICIPAL ADDRESS

**1202 61 Avenue
Lloydminster, AB**

**Date: August 19, 2025
Application No.: 25-5092**



APPLICATION DECISION

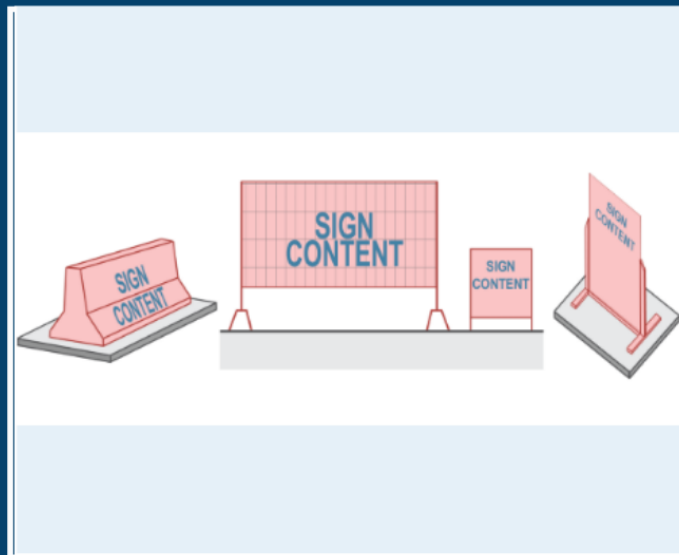
Application was APPROVED with conditions as per the attached Notice of Decision. This Discretionary Use permit decision is subject to a twenty-one (21) day appeal period which expires twenty-one (21) days from the date of the advertisement.

The advertisement is scheduled to be in the August 21, 2025, edition of the Meridian Source.

Should you wish to file an appeal against the decision or conditions listed within the decision issued by the Development Authority, you may do so by delivering written notice along with application fee of four hundred dollars (\$400.00) to the Subdivision and Development Appeal Board at the following:

City Hall – Office of the City Clerk
Attention - Secretary of the Subdivision and Development
Appeal Board
4420 – 50 Avenue
Lloydminster, AB T9V 0W2

This notification is sent to all property owners within 200 m of the address listed to inform nearby residents that Planning Services has approved an application for a **Discretionary Use** proposed at the indicated address.



Concept of Proposed Development

Decision Information

Proposed Use:

Portable Sign - One (1) Year Approval

Application No.: 25-5092

Development Permit No.: 20250481

Permit Expiry Date: September 10, 2026

Applications are reviewed based on the provisions of **Land Use Bylaw 05-2025** along with any planning related concerns submitted.

For more information contact Planning Services using the contact details below, or scan the QR Code for our website, scroll to Public Notices, View Current Applications and look for application No.: 25-5092



lloydminster.ca/development

DEVELOPMENT PERMIT NOTICE OF DECISION

DP Application #

25-5092

DP Permit #

20250481

Decision: ☒ Approved ☐ Refused Development Officer Reviewer: Amy Moore

Issued Date: August 19, 2025 Valid Date: September 10, 2025 Expiry Date: September 10, 2026

Development Classification: ☐ Permitted ☒ Discretionary ☐ Variance Land Use District: NC – Neighbourhood Commercial

Applicant Name: (Contact Name and Company)

Applicant Address:

Proposed Construction Value: N/A

Application Fee:

Receipt #

Project Address: 1202 61 Avenue

Legal Description: Lot 35, Block 16, Plan 182-2935

Registered Landowner:

Description of Development: Portable Sign

Permit Tag Approval Number: 0640

Notice of Decision and Conditions

The Development/installation of a **Portable Sign** to be located at **1202-61 Avenue** is **APPROVED** as applied for on July 18, 2025, subject to the following conditions:

1. The Portable Sign shall conform to the applicable regulations within Land Use Bylaw 05-2025 and all Federal, Provincial and Municipal regulations, bylaws, standards and policies that apply.
2. The Portable Sign is approved for one (1) year from the Valid Date listed on the application. The Portable Sign shall be removed from the site in its entirety on or before the permit expiry date of September 10, 2026.
3. This permit application is approved based on the information and images, and site plan showing the Portable Sign wholly on the site within a parking stall as received by the Development Authority on July 18, 2025.
4. **This Portable Sign will be subject to enforcement measures listed in Subsection 16.9 of Land Use Bylaw 05-2025 should the sign be placed in a location other than what was provided on the site plan.**
5. The Applicant must pick up from the City Operations Centre a non-transferable Permit Tag, issued by the Development Authority, and secure it to a visible location on the sign at time of installation of the Portable Sign being placed on the site. Should the permit tag become damaged prior to the sign permit expiring, please contact the Planning Department to have a new Permit Tag issued.
6. Within 72 hours of the Portable sign being placed on site, the applicant shall submit a minimum of two (2) photographs that will clearly identify the sign location on the site in relation to the property and one (1) photograph showing and acknowledging the placement of the tag.
7. Failure to secure the Permit Tag will leave the Portable sign subject to enforcement measures as listed within Land Use Bylaw 05-2025.
8. Within 24 hours of Portable Sign removal and/or expiry, a minimum of two (2) photographs of the site shall be provided to permits@lloydminster.ca as record that the condition to remove the Portable Sign upon expiry has been upheld by the applicant and to confirm that no damages have been incurred to the site or City property while removing the development.
9. Portable Sign shall be placed directly on the ground and not be fastened to a foundation, permanent or otherwise, other than what is necessary for safe securing of the sign, as per Subsection 16.5.4 (c.)(ii. and iii.).

DEVELOPMENT PERMIT NOTICE OF DECISION

DP Application #

25-5092

DP Permit #

20250481

10. As per Subsection 16.5.4 (c.)(iv.), the applicant shall contact Utility Safety Partners in Alberta to have them locate utility and service locations prior to placing any stakes or other fastening instrument into the ground to secure the sign.
11. Portable Sign shall be maintained in good condition as per Subsection 16.5.4 (c.)(vi)
12. The Portable Sign shall not impede pedestrian or vehicle circulation, occupy a required parking stall for the development or cause safety concerns by obstructing site lines. Should concerns surrounding location be received, the applicant may be requested by the City to relocate the sign to a different location on the site, or remove the sign in its entirety, should it be determined the concerns could not be mitigated within the site.
13. Portable Sign shall not exceed 3.0 m in Height and 5.0m² in area as per Table 17 within Land Use Bylaw 05-2025.
14. The City is not liable for any costs incurred in placing or removing the development.
15. Any damage incurred during the installation or removal of the Portable Sign will be the responsibility of the Applicant/Landowner to repair, reinstate, or pay for. This includes, but may not be limited to, any damage to curbing, sidewalk, road surface, landscaping, tree planting, curb cock, fencing, or any other property owned or occupied by the City.
16. This approval may be suspended, revoked, or modified if, in the opinion of the Development Authority, it is determined that this application is in contravention of any of the above condition(s), or the Development Permit approval has been obtained by misrepresentation.
17. The Applicant may be subject to enforcement measures as per Subsection 16.9 of Land Use Bylaw 05-2025, which could include a Stop Order being issued, and/or the sign removed at the applicant's expense where there is deemed to be a contravention of any of the above conditions.

Although approved, this permit is subject to a twenty-one (21) day appeal period from the date of decision.

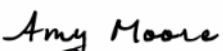
Any development commenced or undertaken within the twenty-one (21) day appeal period, or where an appeal has been filed but not finally determined, shall be solely at the risk of the developer and in no event shall the City be liable for the filing or outcome of any appeal.

If you are not in agreement with this decision or the conditions described herein, it may be appealed within twenty-one (21) days from the date of decision (as per Section 686 Development Permit Appeals; *Municipal Government Act*) by submitting a written notice and processing fee as identified in the current Fees and Charges Bylaw, to the following:

City Hall – Office of the City Clerk
Attention - Secretary of the Subdivision and Development Appeal Board
4420 – 50 Avenue
Lloydminster, AB T9V 0W2

If you have any questions, or require any clarification, please contact the undersigned at (780) 874-3700 or by email at amoore@lloydminster.ca.

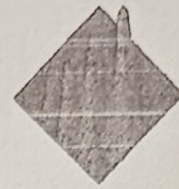
Sincerely,



Amy Moore
Development Officer, Planning
City of Lloydminster, Operations Centre

Sign Permit Application

Application for Sign Permit



LLOYDMINSTER

Submission Date	Date: June 24/25	Application Submission Deemed Complete
PROJECT	Municipal Address: 1202 61 Ave	OFFICE USE ONLY APPLICATION #: 25-5092 PERMIT #: 20250481 PERMIT FEE: \$250 Permit + \$300 Advertising RECEIPT #: 1042079 and 1045489 MOTION #: APPROVED BY: REFUSED BY: ISSUE DATE: EXPIRY DATE:
	Municipal Tax Roll #: 22181099000 Zoning:	
	Legal Description: Lot: 35 Block: 16	
	Legal Plan: 182 2935	
APPLICANT/OWNER INFORMATION	Applicant Name:	
	Address:	
	Postal Code:	
	Phone:	
	Email:	
Is Property owner same as above? <input type="checkbox"/> Yes <input type="checkbox"/> No (If property owner is not the same as applicant AUTHORIZATION FORM is required)		
SIGN INFORMATION	Type of Sign: <input type="checkbox"/> Fascia <input type="checkbox"/> Free Standing <input type="checkbox"/> Billboard <input type="checkbox"/> Digital <input type="checkbox"/> Awning/Canopy <input type="checkbox"/> Fence <input type="checkbox"/> Projecting <input type="checkbox"/> Portable/Temporary <input checked="" type="checkbox"/> Other: PORTABLE SIGN	<input type="checkbox"/> Permitted Use <input type="checkbox"/> Discretionary Use
	Sign Postage Dates:	
	Sign Installation Date:	
	Sign Removal Date:	
DECLARATION	I hereby declare <input type="checkbox"/> I am <input type="checkbox"/> I represent the owner of the property on which the work identified in this application will be conducted in accordance to the plans submitted, and upon approval will adhere to the conditions/terms of Land Use Bylaw 5-2016. I/We will notify the Development Authority of any proposed changes to the plans submitted with this application. Note: By typing your name into the signature box below (or by signing a printed version of this application), you agree that all information submitted on this form is true and accurate.	
	Signature of Registered Owner / Agent	Date of Application: June 24/25
DECISION (OFFICE USE ONLY)		
	Development Officer	Date

Collection and Use of Personal Information: The personal information being collected on this form is for the purposes of processing and acting upon this application in accordance with the Municipal Government Act, and is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP). The City will not share your personal information for purposes outside of those stated without your permission in writing, unless there is a specific exemption stated in the Municipal Government Act.

IMPORTANT NOTICE: THIS APPLICATION DOES NOT PERMIT YOU TO COMMENCE CONSTRUCTION UNTIL SUCH TIME A DEVELOPMENT PERMIT HAS BEEN ISSUED BY THE DEVELOPMENT AUTHORITY AND ALL OTHER PERMITS (IF REQUIRED) ARE APPROVED. IF A DECISION HAS NOT BEEN ISSUED WITHIN 40 DAYS OF THE DATE THE APPLICATION IS DEEMED COMPLETE, YOU HAVE THE RIGHT TO FILE AN APPEAL TO THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD. APPEALS TO THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD CAN ALSO BE FILED IN REGARDS TO PERMIT REFUSALS AND/OR CONDITIONS WITHIN 21 DAYS OF A DECISION.



61 Ave.

12 Street

1201

40.91

14.14

18.0

1202

14.14

22.44

1208

22181098000

16

22181099000

35

66.41

35.50

22181129000

32

12.20

12.59

15.50