

COUNCIL & EXECUTIVE MANAGERS

TRAVEL EXPENSE REPORT

October 2023



LLOYDMINSTER

CITY OF LLOYDMINSTER
Finance Department
4420-50 Avenue
Lloydminster, AB/SK T9V 0W2
Phone: 780-875-6184
accountspayable@lloydminster.ca

COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name:

Date:

MILEAGE				
Date	Location	Description	KM Travelled	Total
October 3, 2023	Cold Lake	Economic Development gathering	334	\$ 227.12
October 17, 2023	Vermilion	Meeting with Town of Vermilion Council - VRRRA	144	\$ 97.92
October 18, 2023	Edmonton	Travel to Edmonton - EDA Ministry Dinner	285	\$ 193.80
October 20, 2023	Lloydminster	Return from Leduc to Lloydminster - MCMC Meetings	285	\$ 193.80
October 26, 2023	St Paul	Travel to St Paul - Return - Alberta Hub Meeting	304	\$ 206.72
October 30, 2023	Edmonton	Travel to Edmonton - Return - AB Throne Speech	468	\$ 318.24
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 1,237.60

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
October 3, 2023	Cold Lake	Meals - Dinner	Economic Development gathering	1	\$ 32.00
October 30, 2023	Edmontong	Meals - Lunch & Dinner	Alberta Throne Speech	1	\$ 53.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 85.00

INCIDENTALS PER DIEM					
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.					
Date	Location	Description	Quantity	Total	
October 19, 2023	Leduc	MCMC Meetings - 2 days	2	\$	34.00
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				TOTAL	\$ 34.00

ACCOMMODATION					
Date	Location	Description	Quantity	Total	
October 20, 2023	Leduc	Hotel in Leduc - MCMC Meetings	1	\$	228.88
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				TOTAL	\$ 228.88

OTHER					
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.					
Date	Location	Description	Quantity	Total	
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				TOTAL	\$ -

TOTAL: \$ 1,585.48

Authorized Signature:

DocuSigned by:



COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name:

Date:

MILEAGE				
Date	Location	Description	KM Travelled	Total
October 18, 2023	Edmonton	To Edmonton & return- EDA Ministry Dinner	506	\$ 344.08
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 344.08

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ -

INCIDENTALS PER DIEM					
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.					
Date	Location	Description	Quantity	Total	
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ -

ACCOMMODATION					
Date	Location	Description	Quantity	Total	
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ -

OTHER					
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.					
Date	Location	Description	Quantity	Total	
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ -

TOTAL: \$ 344.08

Authorized Signature:



LLOYDMINSTER

CITY OF LLOYDMINSTER
 Finance Department
 4420-50 Avenue
 Lloydminster, AB/SK T9V 0W2
 Phone: 780-875-6184
accountspayable@lloydminster.ca

COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name: Michael Diachuk

Date: Monday, October 30, 2023

MILEAGE				
Date	Location	Description	KM Travelled	Total
October 29, 2023	Lake Louise	Lloydminster to Lake Louise-Return, rideshare w/Councillor Marin & Joel Turcotte	1360	\$ 924.80
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 924.80

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
October 25, 2023	Lake Louise	Meals - Dinner	ARPA Conference	1	\$ 32.00
October 26, 2023	Lake Louise	Meals - Breakfast & Lunch	ARPA Conference	1	\$ 37.00
October 29, 2023	Lake Louise	Meals - Breakfast & Lunch	ARPA Conference	1	\$ 37.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 106.00

INCIDENTALS PER DIEM					
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.					
Date	Location	Description	Quantity	Total	
October 29, 2023	Lake Louise	ARPA Conference	4	\$ 68.00	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				TOTAL	\$ 68.00

ACCOMMODATION				
Date	Location	Description	Quantity	Total
October 29, 2023	Lake Louise	Fairmont Chateau Lake Louise - ARPA Conference	1	\$ 1,186.08
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 1,186.08

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
October 25, 2023	Lake Louise	ARPA Conference - Registration	1	\$ 887.25
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 887.25

TOTAL: \$ 3,172.13

Authorized Signature:



LLOYDMINSTER

CITY OF LLOYDMINSTER
 Finance Department
 4420-50 Avenue
 Lloydminster, AB/SK T9V 0W2
 Phone: 780-875-6184
accountspayable@lloydminster.ca

COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name: Dion Pollard

Date: October

MILEAGE				
Date	Location	Description	KM Travelled	Total
October 21, 2023	Jasper	To Jasper & Return - 13 Ways Leaders Conference	1230	\$ 836.40
October 10, 2023	Saskatoon	To Saskatoon - Return - Meeting with City of Saskatoon-Land Division	544	\$ 369.92
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL				\$ 1,206.32

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
October 18, 2023	Jasper	Meals - Lunch	13 Ways Leaders Conference	1	\$ 21.00
October 20, 2023	Jasper	Meals - Dinner	13 Ways Leaders Conference	1	\$ 32.00
October 21, 2023	Jasper	Meals - Lunch & Dinner	13 Ways Leaders Conference	1	\$ 53.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL					\$ 106.00

INCIDENTALS PER DIEM				
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
October 21, 2023	Jasper	13 Ways Leaders Conference	4	\$ 68.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL				\$ 68.00

ACCOMMODATION				
Date	Location	Description	Quantity	Total
October 17, 2023	Hinton	Travelling to 13 Ways Conference in Jasper	1	\$ 181.45
October 21, 2023	Jasper	13 Ways Conference Hotel room	1	\$ 980.97
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL				\$ 1,162.42

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
October 18, 2023	Jasper	13 Ways Leadership Conference	1	\$ 2,850.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL				\$ 2,850.00

TOTAL: \$ 5,392.74

Authorized Signature:



LLOYDMINSTER

COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name:

Date:

MILEAGE				
Date	Location	Description	KM Travelled	Total
October 26, 2023	Calgary	Travel to The Westin Calgary	544	\$ 369.92
October 28, 2023	Calgary	Travel from Calgary to Lloydminster	544	\$ 369.92
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 739.84

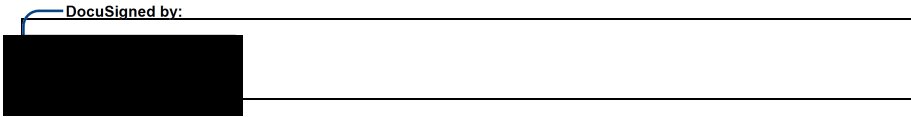
MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)						
Date	Location	Type	Description	Quantity	Total	
October 26, 2023	Calgary	Meals - Dinner	Lancaster House - Promoting Mental Health	1	\$ 32.00	
October 27, 2023	Calgary	Meals - Breakfast & Dinner	Lancaster House - Promoting Mental Health	1	\$ 48.00	
October 28, 2023	Calgary	Meals - Breakfast & Lunch	Lancaster House - Promoting Mental Health	1	\$ 37.00	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					TOTAL	\$ 117.00

INCIDENTALS PER DIEM						
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.						
Date	Location	Description	Quantity	Total		
October 26, 2023	Calgary	Work, Travel and Overnight Hotel Stay	1	\$ 17.00		
October 27, 2023	Calgary	Conference and Overnight Hotel Stay	1	\$ 17.00		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
					TOTAL	\$ 34.00

ACCOMMODATION						
Date	Location	Description	Quantity	Total		
October 26, 2023	Calgary	The Westin Calgary	1	\$ 281.89		
October 27, 2023	Calgary	The Westin Calgary	1	\$ 281.89		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
					TOTAL	\$ 563.78

OTHER						
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.						
Date	Location	Description	Quantity	Total		
October 27, 2023	Calgary	Lancaster House Promoting Mental Health - Assessing and Protecting Workplace Psychological Health and Safety	1	\$ 1,102.50		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
					TOTAL	\$ 1,102.50

TOTAL: \$ 2,557.12

Authorized Signature:  DocuSigned by: