



City of Lloydminster

Policy

Policy Title:	Public Art Policy	Policy Number:	770-01
Date of Adoption:	June 21, 2021	Motion Number:	222-2021
Date of Amendment:	October 27, 2025	Motion Number:	313-2025

1. Purpose

- 1.1. To establish clear and consistent guidelines for an equitable, and transparent process of acquisition, maintenance, deaccessioning, funding, and displaying of Public Art in City facilities or on City property.
- 1.2. To provide visual enrichment, and a welcoming environment in educational and cultural experiences in the City of Lloydminster through art.

2. Definitions

Administration	An employee or contract employee of the City of Lloydminster.
Applicant	The person or organization that is donating or selling Public Art to the City.
Asset Manager	The manager of the facility where the Public Art is located.
City	The corporation of the City of Lloydminster.
Deaccession	The formal process to permanently remove an object from the Public Art collection.
Member of Council	An individual elected pursuant to <i>The Local Government Election Act, 2015</i> (Saskatchewan) as a Member of Council.
Public Art	Refers to works of art that have been created or can be sited or staged. Includes but is not limited to sculptures, paintings, murals, mobiles, or signage.
Committee	The Public Art Advisory Committee.
Monuments	A statue, building, or other structure erected to commemorate a famous or notable person or event.

3. Scope

- 3.1. This Policy applies to:
 - 3.1.1. all City owned, leased, and operated facilities and property (excluding Legacy Centre, Lloydminster Public Library, and Vic Juba Community Theatre);

- 3.1.2. all members of Administration and Council; and
- 3.1.3. the Public Art Advisory Committee.

4. Administration

- 4.1. Public Art installation projects shall be coordinated through Administration.
- 4.2. All Public Art shall be considered the property of the City of Lloydminster, utilizing the Lloydminster Museum's collections management procedures for administration.

5. Purchasing Public Art

- 5.1. The City shall purchase Public Art as per the City's *Procurement and Purchasing Policy*, as amended from time to time.
- 5.2. The City shall take over all copyright and moral rights from Applicants for purchased Public Art.

6. Public Arts Reserve

- 6.1. The City shall allocate a minimum of 1% of the annual capital surplus to the Public Arts Reserve.
- 6.2. The Public Arts Reserve shall fund the purchase, installation, and removal of all Public Art purchased or donated.
- 6.3. The City shall provide operational funds to Asset Managers for the maintenance of Public Art in their facility or park.

7. Public Art Donation Contributions

- 7.1. Cash donations may be submitted to the City for Public Art and shall be put into the Public Art Reserve to fund the purchase and/or installation of Public Art. Official donation receipts will be issued for cash donations over \$20, as per the *Income Tax Act of Canada*, in alignment with the *Donation Policy*, amended from time to time.
- 7.2. Charitable tax receipts can be issued for donations of Public Art provided a formal appraisal has been conducted by a third-party appraiser.
- 7.3. Costs associated with appraisals shall be the responsibility of the donor.

8. Donating Public Art

- 8.1. The City shall only accept donated art based on recommendations from the Committee.
- 8.2. The City shall take over all copyright and moral rights from Applicants for donated Public Art.
- 8.3. The City shall cover all costs of installation, maintenance, and removal of donated Public Art.

9. Public Art Advisory Committee

- 9.1. The Committee shall be appointed by City Council for a two-year term. Members may serve for a term of two (2) years and may be reappointed for a maximum of three (3) terms.
- 9.2. The Committee shall fulfill their function as designated by the Terms of Reference.
- 9.3. The Committee, with input from Administration, will consider the eligibility criteria based on the eligibility requirements outlined in Section 10.
- 9.4. The Committee shall consist of seven (7) members comprised as follows:
 - 9.4.1. one (1) Member of Council;
 - 9.4.2. three (3) members of Administration;
 - 9.4.3. three (3) members of the public.

10. Eligibility Requirements

- 10.1. Requests for the display of Public Art shall be submitted, in writing, to the Committee, and shall include at minimum the following information:
 - 10.1.1. the nature of the Public Art;
 - 10.1.2. artist information;
 - 10.1.3. connection to the Lloydminster community;
 - 10.1.4. size and dimensions of the Public Art;
 - 10.1.5. requested location;
 - 10.1.6. reason for the request;
 - 10.1.7. maintenance plan.
- 10.2. The Committee may recommend Public Art to be displayed in a City facility or on City property if one or more of the following applies:
 - 10.2.1. the Public Art has historical/cultural value for the community;
 - 10.2.2. it is in recognition of meritorious service;
 - 10.2.3. it contributes in a significant way to the development of the community or region;
 - 10.2.4. it is determined that the Public Art adds significant character or attractiveness to the City.
- 10.3. A request for the display of Public Art shall not be considered if it:
 - 10.3.1. exhibits any form of discrimination;
 - 10.3.2. is of religious nature;
 - 10.3.3. is of political nature or attempting to influence government policy;
 - 10.3.4. contains nudity or sexual connotation of any kind;
 - 10.3.5. exhibits violent acts or contain blood and gore;
 - 10.3.6. is for profit purposes;

- 10.3.7. exhibits imagery containing alcohol, cannabis, or any other drug paraphernalia;
 - 10.3.8. involves corporate branding;
 - 10.3.9. identify as an artifact as per the *Museum Collection Policy*, as amended from time to time.
- 10.4. Notwithstanding 10.3., the Committee may make a recommendation to Council to waive the ineligibility criteria in 10.3.

11. Deaccessioning

- 11.1. The City at its sole discretion reserves the right to remove Public Art from City facilities and property for any reason deemed necessary at any time.
- 11.2. The City shall dispose of Public Art as per the City's Asset Disposal Policy.

12. Penalty

- 12.1. Any member of Administration found to be in violation of this Policy may be subjected to disciplinary action. Such action may be dependent upon the nature of the breach of this Policy; discipline may range from a verbal warning to dismissal with cause.
- 12.2. Any Member of Council found to be in violation of this policy may be dealt with utilizing the "*Council Code of Ethics Bylaw*" or provisions of "*The Lloydminster Charter*."

13. Responsibility:

- 13.1. City Council shall review and approve all policies.
- 13.2. Administration may administer this Policy through the use of a supporting procedure, as required.