

# COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSE REPORT

December 2025



LLOYDMINSTER

CITY OF LLOYDMINSTER  
 Finance Department  
 4420-50 Avenue  
 Lloydminster, AB/SK T9V 0W2  
 Phone: 780-875-6184  
[accountspayable@lloydminster.ca](mailto:accountspayable@lloydminster.ca)

**COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES**

Name:

Date:

MILEAGE				
Date	Location	Description	KM Travelled	Total
December 5, 2025	Regina	Lloydminster - Regina - Lloydminster - SK Government meetings-covered by SUMA		\$ -
December 10, 2025	Edmonton	Lloydminster - Edmonton - Lloydminster - AB Treasury Board Meeting	500	\$ 360.00
December 16, 2025	Red Deer	Lloydminster to Red Deer	367	\$ 264.24
December 17, 2025	Calgary	Red Deer to Calgary	148	\$ 106.56
December 18, 2025	Lloydminster	Calgary to Lloydminster	545	\$ 392.40
December 19, 2025	Warman	Lloydminster to Warman Return - Via Rail Meeting	542	\$ 390.24
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL</b>				<b>\$ 1,513.44</b>

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
December 4, 2025	Regina	Meals - Dinner	SK Government Meetings	1	\$ 32.00
December 5, 2025	Regina	Meals - Breakfast & Lunch	SK Government Meetings	1	\$ 37.00
December 10, 2025	Edmonton	Meals - Lunch & Dinner	AB Treasury Board Meeting	1	\$ 53.00
December 16, 2025	Red Deer	Meals - Dinner	Travel to Red Deer	1	\$ 32.00
December 17, 2025	Calgary	Meals - Daily	AB Enterprise Meetings	1	\$ 69.00
December 18, 2025	Calgary	Meals - Breakfast	Travel to Lloydminster	1	\$ 16.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
<b>TOTAL</b>					<b>\$ 239.00</b>

INCIDENTALS PER DIEM					
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.					
Date	Location	Description	Quantity	Total	
December 4, 2025	Regina	SK Government Meeting	1	\$ 17.00	
December 16, 2025	Red Deer	AB Enterprise Meetings	1	\$ 17.00	
December 17, 2025	Calgary	AB Enterprise Meetings	1	\$ 17.00	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
<b>TOTAL</b>					<b>\$ 51.00</b>

ACCOMMODATION					
Date	Location	Description	Quantity	Total	
December 4, 2025	Regina	Hotel - Regina - SK Government Meeting	1	\$ 193.21	
December 16, 2025	Red Deer	Private Residence	1	\$ 50.00	
December 17, 2025	Calgary	AB Enterprise Meetings	1	\$ 114.07	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
<b>TOTAL</b>					<b>\$ 357.28</b>

OTHER					
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.					
Date	Location	Description	Quantity	Total	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
<b>TOTAL</b>					<b>\$ -</b>

**TOTAL: \$ 2,160.72**

Authorized Signature:



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**COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES**

Name:

Date:

MILEAGE				
Date	Location	Description	KM Travelled	Total
December 1, 2025	Edmonton	Lloydminster - Edmonton-Lloydminster (ride share with Don Stang & Marie Pretty)		\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL</b>				<b>\$ -</b>

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
December 1, 2025	Edmonton	Meals - Dinner	IAFF Negotiations	1	\$ 32.00
December 2, 2025	Edmonton	Meals - Breakfast & Dinner	IAFF Negotiations	1	\$ 48.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
<b>TOTAL</b>					<b>\$ 80.00</b>

INCIDENTALS PER DIEM					
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.					
Date	Location	Description	Quantity	Total	
December 2, 2025	Edmonton	IAFF Meetings - 2 Days	2	\$	34.00
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
<b>TOTAL</b>				\$	<b>34.00</b>

ACCOMMODATION				
Date	Location	Description	Quantity	Total
December 2, 2025	Edmonton	Hotel - IAFF Negotiations	1	\$ 206.01
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL</b>				<b>\$ 206.01</b>

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL</b>				<b>\$ -</b>

**TOTAL: \$ 320.01**

Authorized Signature:



**COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES**

Name:

Date:

MILEAGE				
Date	Location	Description	KM Travelled	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			<b>TOTAL</b>	<b>\$ -</b>

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
December 1, 2025	Edmonton, AB	Meals - Dinner	Arbitration Meeting	1	\$ 32.00
December 2, 2025	Edmonton, AB	Meals - Breakfast & Dinner	Arbitration Meeting	1	\$ 48.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				<b>TOTAL</b>	<b>\$ 80.00</b>

INCIDENTALS PER DIEM					
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.					
Date	Location	Description	Quantity	Total	
December 1, 2025	Edmonton, AB	Arbitration Meeting	1	\$ 17.00	
December 2, 2025	Edmonton, AB	Arbitration Meeting	1	\$ 17.00	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				<b>TOTAL</b>	<b>\$ 34.00</b>

ACCOMMODATION				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			<b>TOTAL</b>	<b>\$ -</b>

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
December 1, 2025	Edmonton, AB	Four Points Hotel Room charge December 1, 2025 to December 2, 2025	1	\$ 206.01
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			<b>TOTAL</b>	<b>\$ 206.01</b>

**TOTAL: \$ 320.01**

Authorized Signature:



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**COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES**

Name:

Date:

MILEAGE				
Date	Location	Description	KM Travelled	Total
December 1, 2025	Edmonton, AB	Travel from Lloydminster, AB to Edmonton, AB - leave for Arbitration Meeting (Dec 2)	305	\$ 219.60
December 2, 2025	Lloydminster, AB	Travel from Edmonton, AB to Lloydminster, AB - return from Arbitration Meeting	305	\$ 219.60
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			<b>TOTAL</b>	<b>\$ 439.20</b>

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
December 1, 2025	Edmonton, AB	Meals - Dinner	Arbitration Meeting	1	\$ 32.00
December 2, 2025	Edmonton, AB	Meals - Breakfast & Dinner	Arbitration Meeting	1	\$ 48.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
			<b>TOTAL</b>		<b>\$ 80.00</b>

INCIDENTALS PER DIEM				
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
December 1, 2025	Edmonton, AB	Arbitration Meeting	1	\$ 17.00
December 2, 2025	Edmonton, AB	Arbitration Meeting	1	\$ 17.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			<b>TOTAL</b>	<b>\$ 34.00</b>

ACCOMMODATION				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			<b>TOTAL</b>	<b>\$ -</b>

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
December 1, 2025	Edmonton, AB	Four Points Hotel Room charge December 1, 2025 to December 2, 2025	1	\$ 206.01
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			<b>TOTAL</b>	<b>\$ 206.01</b>

**TOTAL: \$ 759.21**

Authorized Signature: