

COUNCIL & EXECUTIVE MANAGERS

TRAVEL EXPENSE REPORT

November 2023



LLOYDMINSTER

CITY OF LLOYDMINSTER
 Finance Department
 4420-50 Avenue
 Lloydminster, AB/SK T9V 0W2
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COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name: Gerald S. Aalbers

Date: Thursday, November 30, 2023

MILEAGE				
Date	Location	Description	KM Travelled	Total
November 1, 2023	Edmonton	Travel to Edmonton - return - MCMC w/AB Ministers	468	\$ 318.24
November 13, 2023	Chipman	Travel to Chipman - return - NAAGO Meetings	400	\$ 272.00
November 16, 2023	Regina	Travel to Regina - return-SK CMC Meetings	1070	\$ 727.60
November 26, 2023	Saskatoon	Travel to Saskatoon - return- SK Government meetings	544	\$ 369.92
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 1,687.76

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
November 1, 2023	Edmonton	Meals - Dinner	MCMC Meeting w/AB Ministers	1	\$ 32.00
November 14, 2023	Regina	Meals - Lunch & Dinner	SK CMC Meetings	1	\$ 53.00
November 15, 2023	Regina	Meals - Lunch	SK CMC Meetings	1	\$ 21.00
November 26, 2023	Saskatoon	Meals - Dinner	SK Government Meetings	1	\$ 32.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 138.00

INCIDENTALS PER DIEM				
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ -

ACCOMMODATION				
Date	Location	Description	Quantity	Total
November 16, 2023	Regina	DoubleTree by Hilton Regina	1	\$ 377.30
November 26, 2023	Saskatoon	Best Western Hotel in Saskatoon	1	\$ 154.65
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 531.95

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ -

TOTAL: \$ 2,357.71

Authorized Signature:

