
 <b>LLOYDMINSTER</b>	<b>Downtown Area Redevelopment Committee</b> <b>Meeting Minutes</b> <b>Tuesday, January 7, 2025 5:00 pm – 6:26 pm</b> Meridian Room, City Hall 4420 50 Avenue Lloydminster AB/SK	
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**ATTENDEES:**
Committee Members:

Ben Harrison, Randy Glynn, Kerry Million, Tyler Lorenz, Eric Valois, Teri-Lynn Mackie, Cheryl Ross, Stephanie Lindsay, Dil Randhawa, Krystal Stewart

City

Councillor Justin Vance, Kirsten DeSchover, Dorothy MacMillan

Administration:
Regrets

Steven Hickman, Becky Schille, Amy Roper, Katlin Ducherer

	Motion No.		Action
<b>I.</b>		<b>Call to Order</b>	
		Ben Harrison called the meeting to order at 5:05 pm.	
<b>II.</b>		<b>Land Acknowledgement</b>	
		Presented by Randy Glynn: <i>I would like to begin that we are on the lands referred to as Treaty 6 Territory and that we are all the beneficiaries of this peace and friendship treaty. Treaty 6 encompasses the unceded lands of Indigenous Nations and Peoples, including the Plains Cree, Woodland Cree, Saulteaux, Nakota, Dene and Metis. We pay our respect to the Indigenous Nations whose lands we are on and reaffirm the Treaty Relationship that we have as Canadians with Indigenous Nations and Peoples.</i>	
<b>III.</b>		<b>Roll Call and Introductions</b>	
<b>IV.</b>		<b>Adoption of January 7, 2025 Agenda</b>	
	01-2025	MOVED BY Randy Glynn that the January 7, 2025 Meeting Agenda be approved as amended. Seconded by Dil Randhawa. <b>CARRIED</b>	
<b>V.</b>		<b>Approval of November 5, 2024 Minutes</b>	
	02-2025	MOVED BY Cheryl Ross that the November 5, 2024 Meeting Minutes be approved. Seconded by Teri-Lynn Mackie. <b>CARRIED</b>	
<b>VI.</b>		<b>Old Business</b>	
		<b>1. 2025 Operating and Capital Budget Presentation to Council – November 25 Regular Council Meeting</b> <a href="https://calendar.lloydminster.ca/meetings">https://calendar.lloydminster.ca/meetings</a>	
		Administration will be requesting the unspent 2024 Façade and Building Improvement Program operating budget be carried forward to 2025. Additional dollars were not approved in the 2025 Operating Budget. If the operating budget for this program looks as if it will be fully expended, Administration has the option to bring forward a recommendation for Council's consideration requesting additional dollars during 2025 Spring Budget Adjustments (usually in Quarter 2).	

		<b>2. DAR Committee Strategic Planning Session February 4, 2025 4:00pm to 9:00pm at 4907 50 Street, J.Hardy Salt Boardroom, Synergy Credit Union</b>	
		2025 Strategic Planning Session Goal: focus on areas within the DARP that could be implemented in 2025. For example, determine priorities for 2025, consider non-monetary items, etc. The Downtown Area Redevelopment Plan (DARP) hasn't changed; funding availability has changed some of the recommendations within the DARP implementation timeline.	
<b>VII.</b>		<b>Administrative Updates</b>	
		<b>1. Council Organizational Meeting – Deputy Mayor and Committee Appointments</b>	
		During the December 16, 2024 Regular Council Meeting Councillor Justin Vance appointed to the Downtown Area Redevelopment Committee, and Councillor David Lopez appointed as the alternate.	
<b>VIII.</b>		<b>Sub Committee Updates</b>	
		<b>1. Budget and Policies</b>	
		a) None	
		<b>2. Marketing and Events</b>	
		a) <u>Downtown Lloydminster Event Grant Program</u>	
		i. Centre Stage Studios - Caroling in the Parklet 10 <sup>th</sup> Annual Parade of Lights (December 19, 2024 7:00 pm)	
	03-2025	MOVED BY Tyler Lorenz that the DAR Committee recommend Administration commit up to \$1,400 from the 2024 Downtown Event Grant Program budget to Centre Stage Studios for Caroling in the Parklet (December 19, 2024). Seconded by Cheryl Ross.	<b>CARRIED</b>
		b) <u>Parklet</u>	
		<ul style="list-style-type: none"> <li>• Parklet sign was recently stolen, Administration ordered a replacement sign that has arrived; a time will be scheduled for its installation.</li> <li>• Parklet is available for use at no charge. If people want to use it for a specific time period it would be best to reach out to Administration to ensure it doesn't conflict with another event. Email: <a href="mailto:economy@lloydminster.ca">economy@lloydminster.ca</a> to place a hold on the space.</li> <li>• Chain was installed to prevent vehicles from entering the Parklet.</li> </ul>	
		c) <u>Social Media and Marketing Service Agreement – Red Bicycle</u>	
	04-2025	MOVED BY Randy Glynn that the DAR Committee recommend Administration extend the Social Media and Marketing Service Agreement with Red Bicycle for one (1) additional year. Seconded by Dil Randhawa.	<b>CARRIED</b>

		<b>3. Capital</b>	
		a) <u>Downtown Façade and Building Improvement Program</u>	
		i. Fiftieth Avenue Cuts	
05-2025		MOVED BY Cheryl Ross that the DAR Committee recommend Administration commit up to \$2,500 from the 2024 Downtown Façade and Building Improvement Program budget to Fiftieth Avenue Cuts. Seconded by Dil Randhawa.	
			<b>CARRIED</b>
		ii. Human Habits	
06-2025		MOVED BY Randy Glynn that the DAR Committee recommend Administration commit up to \$3,500 from the 2024 Downtown Façade and Building Improvement Program to Human Habits. Seconded by Teri-Lynn Mackie.	
			<b>CARRIED</b>
		iii. Red Bicycle Communications	
07-2025		MOVED BY Cheryl Ross that the DAR Committee recommend Administration commit \$5,000 from the 2025 Downtown Façade and Building Improvement Program to Red Bicycle Communications. Seconded by Stephanie Lindsay.	
			<b>CARRIED</b>
		b) <u>Downtown Launch Pad (Incubator Space) Update</u>	
		<ul style="list-style-type: none"> <li>StartUp fielded numerous inquiries on the Downtown Launch Pad but has not filled it with a full time tenant as of yet. In the meantime, they have marketed the space as a pop-up space for entrepreneurs, artisans, or any small business looking to showcase products or services temporarily.</li> <li>Launchpad Program pop-up shop opportunities: <ul style="list-style-type: none"> <li>Minimum 2-day commitment</li> <li>\$75/day</li> </ul> </li> <li>StartUp Lloydminster will provide updates pertaining to the space as opportunities/tenants develop.</li> </ul>	
		<b>4. Recruitment</b>	
		a) None	
<b>IX.</b>		<b>New Business</b>	
		1. None	
<b>X.</b>		<b>Round Table</b>	
		<ul style="list-style-type: none"> <li>Downtown Façade and Building Improvement Program – question regarding why the budget was not fully allocated in 2024? Traction for this grant program has seen an increase in the latter part of 2024 (more applications were received and approved in the last half of 2024). Additionally, new program level options were added to the</li> </ul>	

		<p>grant application, such as the Mural Program, funding towards demolition, and increase to residential opportunities within the downtown.</p> <ul style="list-style-type: none"> <li>• Future DAR Committee meetings – monthly, bi-monthly, quarterly? This will be reviewed after the Strategic Planning session in February.</li> <li>• Land Use Bylaw Project update - Administration will inquire on the project status update.</li> <li>• Mobile Warming Shelter – bus operated by Border City Connects 10pm to 6am during cold weather events, with security, follows a set route.</li> </ul>	<p>All Admin</p>
<b>XI.</b>		<b>Next Meeting</b>	
		<p>Tuesday, February 4, 2025 at 4:00 pm 4907 50 Street, J.Hardy Salt Boardroom, Synergy Credit Union DAR Committee Meeting &amp; Strategic Planning Session</p>	
<b>XII.</b>		<b>Adjournment</b>	
	08-2025	<p>MOVED BY Cheryl Ross that the January 7, 2025 DAR Committee adjourn at 6:26 pm.</p> <p style="text-align: right;"><b>CARRIED</b></p>	