

Downtown Area Redevelopment Committee Meeting Minutes
Tuesday, November 4, 2025 5:00 pm - 6:42 pm
 Meridian Room, City Hall
 4420 50 Avenue Lloydminster AB/SK



ATTENDEES:

Committee Members: Ben Harrison, Kerry Million, Steven Hickman, Teri-Lynn Mackie, Cheryl Ross, Eric Valois, Amy Roper

City Administration: Councillor Justin Vance, Katlin Ducherer, Dorothy MacMillan

Regrets Becky Schille, Jana Rosychuk, Dil Randhawa, Tyler Lorenz, Kristen Kenyon, Stephanie Lindsay

	Motion No.	Item	Action
I.		Call to Order Ben Harrison called the meeting to order at 5:03 pm	
II.		Land Acknowledgement Presented by Kerry Million: <i>I would like to begin that we are on the lands referred to as Treaty 6 Territory and that we are all the beneficiaries of this peace and friendship treaty. Treaty 6 encompasses the unceded lands of Indigenous Nations and Peoples, including the Plains Cree, Woodland Cree, Saulteaux, Nakota, Dene and Metis. We pay our respect to the Indigenous Nations whose lands we are on and reaffirm the Treaty Relationship that we have as Canadians with Indigenous Nations and Peoples.</i>	
III.		Roll Call	
IV.	47-2025	Adoption of November 4, 2025 Agenda MOVED BY Steven Hickman that the November 4, 2025 Meeting Agenda be approved as amended. Seconded by Teri-Lynn Mackie.	CARRIED
V.	48-2025	Approval of September 2, 2025 Minutes MOVED BY Councillor Justin Vance that the September 2, 2025 Meeting Minutes be approved. Seconded by Teri-Lynn Mackie.	CARRIED
VI.		Presentation None.	
VII.		Old Business	
		1. Ratify Motions previously circulated via email.	
		i. Downtown Event Grant	
	49-2025	MOVED BY Teri-Lynn Mackie that the DAR Committee recommends the Downtown Event Grant application for the Hopegiver: Women's Retreat Conference 2025 (December 13, 2025) not be approved for funding in the amount of up to \$1,500. Seconded by Councillor Justin Vance.	CARRIED

- 50-2025 MOVED BY Amy Roper that the DAR Committee recommends the Downtown Event Grant for Dave's Gone Wild Sale (September 20, 2025) not be approved for funding in the amount of up to \$1,500. Seconded by Steven Hickman.

CARRIED

- 51-2025 MOVED BY Councillor Justin Vance that the DAR Committee recommends a Downtown Event Grant application, with a proper proposal, be submitted in order for the Downtown Event Grant Committee to consider funding Living Skies Music Fest Event to be held in Downtown Lloydminster. Seconded by Teri-Lynn Mackie.

CARRIED

ii. Downtown Façade and Building Improvement Grant

- 52-2025 MOVED BY Councillor Justin Vance that the Downtown Façade and Building Improvement Grant application submitted for the Lloydminster Social Action Coalition Society's mural be approved for a maximum amount of \$15,000. Seconded by Kerry Million.

CARRIED

- 53-2025 MOVED BY Steven Hickman that the Downtown Façade and Building Improvement Grant Level 1 application submitted for Residents in Recovery Society's window and signage improvement project be approved for a maximum amount of \$5,000. Seconded by Cheryl Ross.

CARRIED

VIII.

Administrative Updates

1. Municipal Policing Committee Open House – November 6, 2025 6:00 pm - 8:00pm - formal presentation starting at 6:15 pm) Lloydminster Legacy Centre (5106 46th Street Lloydminster, AB). An invitation was also circulated to the DAR Committee via email.
2. Saskatchewan Economic Development Association Chairperson's Award – Downtown Area Redevelopment and Committee
The Downtown Area Redevelopment Plan (DARP) is the recipient of the Saskatchewan Economic Developers Association (SEDA) Chairperson award. This is awarded to individuals, organizations, or communities that show long-term commitment to growth and sustainability across Saskatchewan.

IX.

Sub Committee Updates

1. Budget and Policies

- a) Terms of Reference Updates
 - i. Table to December 6, 2025 DAR Committee Meeting
 - There are a few minor grammatical changes to be considered.
 - Downtown Façade and Building Improvement Program review, including support for residential development.

2. Marketing and Events

- a) Downtown Lloydminster Event Grant
 - i. Sub Committee Chair
 - The Sub-committee chair is vacant due to a recent resignation.
 - There are funds remaining in the 2025 Marketing and Events budget; potential upcoming events that could be supported, include Here Comes Santa Claus and Parade of Lights.
- b) Parklet
 - i. Lighting in the Parklet was recently cut. Administration has addressed and lighting is now working.
- c) Downtown Marketing
 - i. Social Media
 - August 2025 Social Media statistics - increases on Facebook, Instagram, impressions on social channels, etc.
 - Potential to showcase downtown businesses? Economic Development showcases downtown businesses through the Downtown Social Media outlets, Economic Development's newsletter, etc.
 - Human Habits is the successful recipient of the 2025 Downtown Marketing Contest. A number of applications were submitted.
Administration will work with the marketing contractor to ensure downtown funding opportunities are shared with applicants who submitted an entry to this contest.

Admin

3. Capital

- a) Downtown Lloydminster Façade and Building Improvement Program
 - i. Update on funding spent vs funding available
 - Amount expended for the Downtown Façade and Building Improvement Program in 2025 is lower than in 2024.
 - Administration has received some comments pertaining to façade improvements causing property taxes to increase. Through discussions it was explained there are several factors taken into consideration when properties are assessed.
 - Administration is available to assist property owners and/or business owners with program applications.
 - Administration ensures that the program is shared with realtors, property owners and downtown businesses, etc.
 - Administration will investigate:
 - adding an FAQ section to the Downtown Façade and Building Improvement program application webpage
 - adding before and after pictures of approved projects.
 - including links to where they can obtain required information.

Admin

4. Recruitment

- a) Dar Committee – Two (2) Vacancies
- Recruitment for DAR Committee members will be advertised in January 2026.
- Admin

X.

New Business

1. DAR Committee Sub-Committee Appointments
 - DAR Committee members reviewed the various sub-committees to select and/or confirm 2025/26 DAR Sub-committee appointments.
 - Administration will circulate the DAR sub-committee list to the members not in attendance for review in order to provide them the opportunity to select and/or confirm 2025/26 DAR Sub-committee appointments.

Admin
2. 2026 Strategic Planning Session
A 2026 Strategic Planning Session will not be required
3. Loitering – Multiple Businesses – Solutions and recommendations
 - Concerns presented to Downtown Area Redevelopment Committee member regarding loitering/disruptive behaviours in Downtown Lloydminster. If there is illegal activities taking place it is recommended a call be placed to the RCMP/Municipal Enforcement.
 - The Policy Sub-committee will meet and review other communities to see how they are handling concerns with loitering/disruptive behaviours.
 - Administration will continue to communicate with downtown businesses regarding concerns of illegal activities, loitering etc. If DAR Committee members receive concerns about loitering and/or disruptive behaviours in the downtown they are to inform the business/property owner it is best to contact city Administration to discuss. Furthermore, it is always best when anyone is witnessing illegal activity to contact RCMP/Municipal Enforcement right away.

Admin and Policy Comm

Admin

All
4. November 5, 2025 9:00 am Governance and Priorities Committee Meeting, Council Chambers and via Livestream: City of Lloydminster 2026 Operating and Capital Budget.

XI.

Round Table

- Congratulations extended to Kerry Million, Furniture Gallery Chamber of Commerce Business Excellence award recipient.
- Trees in downtown Lloydminster were removed because they were deceased. Parks intends to replace the trees in future or add a planter box.

XII.

Next Meeting

Tuesday, December 2, 2025.

XIII.

Adjournment

54-2025

MOVED BY Steven Hickman that the November 4, 2025 DAR Committee Meeting adjourn at 6:42 pm.

CARRIED

APPROVED