

BYLAW NO. 17-2013

A BYLAW OF THE CITY OF
LLOYDMINSTER IN THE PROVINCES
OF ALBERTA AND SASKATCHEWAN
FOR THE PURPOSE OF APPOINTING
BYLAW ENFORCEMENT OFFICERS

WHEREAS The Lloydminster Charter requires the Council of the City of Lloydminster to adopt a Bylaw to:

- specify the powers and duties of bylaw enforcement officers, and
- establish disciplinary procedures, including penalties and an appeal process for these officers.

NOW THEREFORE, the Council of the City of Lloydminster, pursuant to the Lloydminster Charter, enacts as follows:

1. **Short Title**

- a) This Bylaw shall be-known as the "Bylaw Enforcement Officer Bylaw".

2. **Definitions**

- a) **Bylaw** A Bylaw of the City of Lloydminster.
- b) **Bylaw Enforcement Officer** An employee of the City who has been appointed pursuant to this Bylaw and to the Lloydminster Charter as a Bylaw Enforcement Officer.
- c) **Charter** Refers to The Lloydminster Charter.
- d) **City** The Municipal Corporation of the City of Lloydminster.
- e) **Council** The Mayor and Councillors of the City of Lloydminster.
- f) **Oath** Refers to the official oath prescribed by the *Oaths of Office Act* (Alberta).
- g) **Offense/Violation Ticket** Any ticket issued for any bylaw offense/violation in which a penalty may be paid out of court in lieu of appearing to answer a summons.
- h) **Notice** Any notice or order that requires the remedy of a contravention of the Lloydminster Charter, another enactment that the City is authorized to enforce, or a bylaw.

3. **Appointment of Bylaw Enforcement Officer**

- 1) A person may be appointed as a Bylaw Enforcement Officer by resolution of City Council.



Mayor
City Clerk

- 2) Each bylaw enforcement officer shall take the official oath prior to commencing his/her duties.

4. **Powers and Duties of a Bylaw Officer**

- 1) The powers and duties of a Bylaw Enforcement Officer shall include, but are not limited to, the following:
 - a. to administer, enforce and ensure compliance with the bylaws adopted by the City of Lloydminster;
 - b. to respond to and investigate complaints and concerns;
 - c. to conduct routine patrols;
 - d. to issue notices and offense tickets;
 - e. to maintain records and document bylaw violations throughout the City, including weed and pest control;
 - f. to assist in the prosecution of bylaw contraventions, including appearing in court to provide evidence;
 - g. to perform alternate duties as may be assigned by the City Manager or designate.

5. **Authority of Bylaw Enforcement Officer**

- 1) The authority of a Bylaw Enforcement Officer shall terminate when:
 - a. the person ceases to be an employee of the City of Lloydminster, or
 - b. the City Manager or his designate terminates the appointment of the person as a Bylaw Enforcement Officer.

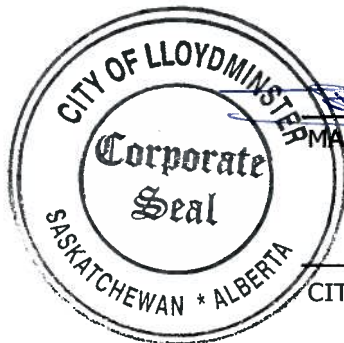
6. **Disciplinary Actions**

- 1) A Bylaw Enforcement Officer may be disciplined or dismissed for cause, in accordance with the *CUPE Local 1015 Agreement*.

INTRODUCED AND READ a first time this 25th day of February, 2013, A.D.

READ a second time this 25th day of February, 2013, A.D.

READ a third time this 25th day of February, 2013, A.D.



[Signature]
MAYOR

[Signature]
CITY CLERK