



LLOYDMINSTER ROMAN CATHOLIC
SEPARATE SCHOOL DIVISION NO.89

**NOMINATION INFORMATION
PACKAGE**

2025 By-Election for School Board Trustee

Position to be Elected:
1 Trustee

Introduction

Lloydminster Roman Catholic Separate School Division No. 89 is comprised of 6 schools located within the City of Lloydminster. Our school division's mission is to nurture the spiritual, intellectual, social and physical development of each student in a faith-centered community. The Lloydminster Roman Catholic Separate School Division No. 89 board structure consists of seven board members, voted into office.

By-Election Position Available: 1 Trustee

More information can be obtained from website: www.lcsd.ca

Separate School Division Trustee: Lloydminster Catholic School Division
780-808-8585

INFORMATION SOURCES

This information package has been assembled for your assistance; however, it is not inclusive of all the information contained within all legislation. Any person wanting a complete copy of *The Local Government Election Act, 2015* or *The Education Act*, may obtain a copy from: The King's Printer www.qp.gov.sk.ca

RETURNING OFFICER

A Returning Officer is a person appointed for the purpose of conducting an election under *The Local Government Election Act, 2015*. If you require additional information regarding the election, please contact:

RETURNING OFFICER: Marilyn Lavoie

780-871-8328

cityclerk@lloydminster.ca

Before You File

Are You Qualified for School Election Candidates?

A person is eligible to be nominated as a candidate in a school election if the person:

- is a voter of the school division on the day of the election;
- is of the religious faith that established that separate school division and provides proof of Catholic baptismal certificate or certificate showing completion of RCIA (Rite of Christian Initiation of Adults)
- provides a Canadian Criminal Record and Vulnerable sector check, issued no more than thirty (30) days prior to nomination deadline, which discloses no concerns regarding possible harm to vulnerable persons to the satisfaction of the School Division;
- is a Canadian Citizen;
- has resided in the school division for at least three (3) consecutive months AND in Saskatchewan/Alberta for at least six (6) consecutive months immediately preceding the date on which he or she submits nomination papers.

An employee of the School Division can run for election; however, they must first take a leave of absence. If elected, they are deemed to have resigned from the position of employment on the day before the day on which they are declared elected, unless for some reason the results of the election are overturned.

Key Dates

July 21, 2025	Nomination Period Begins
August 6, 2025	Nomination Period Ends (4:00 pm)
August 7, 2025	Deadline to Withdraw Nomination (4:00 pm)
September 8, 2025	ELECTION DAY
September 9, 2025	Results of Election Declared and Published

Filing Your Nomination

Nomination Forms for School Election Candidates

Your nomination must be filed on the prescribed form, which you will find enclosed with this package. A complete form shall:

- be signed by 10 eligible voters, including signature, printed name, and address;
- have completed the Candidate's Acceptance form, including witness signatures;
- provide proof of Catholic baptismal certificate or certificate showing completion of RCIA (Rite of Christian Initiation of Adults);
- provide a Canadian Criminal Record and Vulnerable sector check, issued no more than thirty (30) days prior to nomination deadline, which discloses no concerns regarding possible harm to vulnerable persons to the satisfaction of the School Division;
- provide a deposit of \$100.00 before the end of the nomination period.

Your nomination form must be received by a nomination officer located at City Hall. You may deliver it in person, by hand-delivery, mail, or email (cityclerk@lloydminster.ca), and it must be received prior to the end of the nomination period.



FORM J (FRONT)
Clauses 67(3)(e) or (f) of the Act
Subsection 37(2) of the Regulations

Nomination for School Board

We the undersigned, being voters of the

City of Lloydminster

nominate _____
(Name)

of _____, to be a candidate at the election
(Street / road address or legal description of land)

to be held on the 8th day of September, 2025 for the office of:

Board Member: Lloydminster Roman Catholic Separate School Division No. 89

	Signature *		Name (printed)		Street / Road Address or Legal Land Description of Land
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

* require at least 10 signatures for a school board nominations
* in the case of a separate school division election, an eligible nominator must be a voter of the separate school division in accordance with subsection 36(2) of The Local Government Election Act, 2015.



FORM J (BACK)
Clauses 67(3)(e) or (f) of the Act
Subsection 37(2) of the Regulations

Candidate’s Acceptance

I, _____,
(Name as it will appear on the ballot)

a(n) _____,
(Occupation)

a candidate nominated for the office of: *(complete as applicable)*

Board Member: Lloydminster Roman Catholic Separate School Division No. 89

declare that:

- 1. I am the full age of 18 years or will attain the full age of 18 years on or before election day;
- 2. I am a Canadian citizen and have resided in Saskatchewan or Alberta for at least six consecutive months immediately preceding the date on which this nomination paper is submitted;
- 3. I am not disqualified by *The Local Government Election Act, 2015, The Education Act, 1995* or any other Act from holding the office for which I am a candidate;
- 4. If elected, I will accept the office for which I was nominated; and
- 5. I have resided for at least three consecutive months immediately preceding the date on which this nomination paper is submitted in, or on land now in the Lloydminster Roman Catholic Separate School Division No. 89.

Candidate’s Preferred Contact Information

Home Phone Number: _____

Cell Phone Number: _____

Email Address: _____

Other Contact Information: _____

Dated at _____, this _____ day of _____, 2025.

(Signature of Candidate)

(Witness)

(Witness)