



City of Lloydminster

Policy

Policy Title:	Lloydminster Fire Rescue Service Level Policy	Policy Number:	230-01
Date of Adoption:	May 25, 2026	Motion Number:	145-2026
Date of Amendment:		Motion Number:	

1. Purpose:

- 1.1. To provide a consistent and transparent framework for establishing, documenting, analyzing and reviewing Lloydminster Fire Rescue Service Levels that meet organizational and regulatory requirements and are responsive to community needs as agreed upon by City Council and Administration.
- 1.2. To promote understanding and convey the quality and extent of Fire Rescue Services that Council, Administration and the general public can reasonably expect to receive.
- 1.3. The City maintains Fire Rescue Service to provide fire and rescue services for its residents and visitors, as well as the protection of property within the City.

2. Definitions:

Administration	An employee or Contract employee of the City of Lloydminster.
City	The corporation of the City of Lloydminster.
Dangerous Goods	Any materials, substance or organism specified in the regulations or included by its nature in any of the classes listed in the regulations under the <i>Transportation of Dangerous Goods Control Act</i> , R.S.A 2000, Chapter D-4, and any amendments thereto.
ELT	The City's Executive Leadership Team.
Emergent Call	A request for fire rescue emergency assistance at incidents where an immediate threat to life, safety, or property exists and where urgent, fast-paced, life-saving intervention is required.
EHS	Emergency Health Services - Alberta.
Fire Chief	Person appointed by the City Manager or designate as the head of the Lloydminster Fire

	Rescue Services or any other Person designated to act on their behalf.
Fire Rescue Service	The department of the City of Lloydminster that provides emergency response including fire suppression, rescue and hazmat response along with fire inspection and fire education to the community.
Medical First Response - Co-Response Agency	An agency who assists Emergency Medical Services (EMS) to provide timely basic medical aid to patients.
Member of Council	An individual elected pursuant to <i>The Local Government Election Act, 2015</i> (Saskatchewan) as a Member of Council.
National Building Code of Canada (NBC)	The National Building Code of Canada (NBC) is developed by the National Research Council of Canada (NRC) and serves as a model code that can be adopted by provincial and territorial governments. It provides a uniform set of standards for the design and construction of buildings, ensuring safety and sustainability across the country. The NBC is updated periodically to reflect advancements in building technology and changes in societal needs, with the latest edition.
National Fire Code of Canada (NFC)	NFCC provides a national standard, provincial and territorial governments have the authority to enact legislation that regulates fire safety in buildings and facilities within their jurisdictions. The NFCC is applicable to the entire City. This legislation may involve the adoption of the NFC without change or with modifications to suit local needs, and the enactment of other laws and regulations related to these aspects of buildings and facilities, including requirements for professional involvement.
National Fire Protection Association (NFPA)	Applicable NFPA standards identified within the service level in regards to training, personal protective equipment, and fleet/equipment - industry best practice.
Non-Emergent Call	A request for fire rescue non-emergency assistance at incidents where there is no immediate threat to life, safety, or property and where life-saving actions or urgent, fast-paced intervention are not required.
Service Level	Specific parameters that describe and measure the extent and quality of services that the City provides to users.

3. Scope:

- 3.1. This Policy applies to Members of Council, Administration, and the general public.
- 3.2. The Service Levels are established as a best practice, and may vary based on circumstances beyond reasonable control, including, but not limited to:
 - 3.2.1. environmental conditions, physical obstructions, remote or isolated properties, private roadways, and hazardous or unsafe conditions at the incident scene, or encountered while enroute; and
 - 3.2.2. impeded access, and topographic or geographic characteristics of the land.

4. Policy Instructions:

- 4.1. The Fire Rescue Service, which includes the Chief Officers, fire rescue personnel, equipment, apparatus, fire stations and materials used in its operation within the corporate limits of the City shall establish a Service Level for the purpose of:
 - 4.1.1. advising Council in establishing of annual operating and capital budgets;
 - 4.1.2. providing fire prevention activities for preserving life and protecting persons from injury or destruction of fire;
 - 4.1.3. carrying out pre-fire planning, fire inspections, and where applicable, enforcing provisions in accordance with the National Building Code of Canada and the National Fire Code of Canada;
 - 4.1.4. preserving life and property and protecting persons and property from injury or destruction by fire;
 - 4.1.5. providing rescue services;
 - 4.1.6. providing Medical First Response as Co-Response agency to local emergency services within the City;
 - 4.1.7. controlling and mitigating incidents involving hazardous materials/Dangerous Goods at the operations level;
 - 4.1.8. controlling and mitigating wildland fires;
 - 4.1.9. investigating the cause and origin of fires;
 - 4.1.10. recommending to Council the entering into Agreements with other municipalities, or industry for the joint use, control and management of fire extinguishing apparatus and equipment; and

- 4.1.11. training of fire rescue personnel in all aspects of service delivery identified in the Service Level.
- 4.2. Fire Rescue Service shall not operate outside the City's corporate boundary unless one of the following conditions is met:
 - 4.2.1. approval has been obtained from the City Manager or delegate; or
 - 4.2.2. an approved agreement with another municipality, industrial facility or provincial body is in place.

5. Service Level

- 5.1. Fire Rescue Service Level response to an emergency call defined as an Emergent Call:
 - 5.1.1. First Alarm
Station 1 or Station 2 provides Fire Rescue Service for the defined area with a minimum of four (4) fire rescue personnel arriving on scene within eight (8) minutes, ninety percent (90%) of the time, measured from the time the emergency call is received through dispatch to the arrival of the first responding apparatus on scene.
 - 5.1.2. Second Alarm
Two station response provides Fire Rescue Service for the defined area with a minimum of eight (8) fire rescue personnel arriving on scene within ten (10) minutes, ninety percent (90%) of the time, measured from the time the emergency call is received through dispatch to the arrival of the second responding apparatus on scene.
 - 5.1.3. Third Alarm:
Two station response provides Fire Rescue Service for the defined area with all available fire rescue personnel arriving on scene within sixteen (16) minutes, ninety percent (90%) of the time, measured from the time the emergency call is received through dispatch to the arrival of the third responding apparatus on scene.
- 5.2. Fire Rescue Service Level response to an emergency call considered as service level call or classified as Non-Emergent call:

5.2.1. Non-Emergent Alarm

Station 1 or Station 2 provides Fire Rescue Service for the defined area with a minimum of four (4) fire rescue personnel arriving on scene within twelve (12) minutes, 90% of the time, measured from the time the non-emergent call comes in through dispatch to the arrival of the first apparatus on scene.

5.3. Medical Co-Response:

5.3.1. As Medical Co-Response, the City strictly adheres to a set of Medical Control Protocols (MCPs) outlined by EHS.

5.3.2. A standing agreement between EHS and Fire Rescue Service providing level of service and predefined medical response determinants. This provides guidance as to when Fire Rescue Service can be dispatched or supplemented as a co-response agency by EHS.

5.4. Mutual Aid:

5.4.1. Requests to and from neighboring municipalities and/or industrial facilities for response under signed agreements, shall require final approval by the Fire Chief or their designate, whether requesting or responding to a mutual aid partner.

5.4.2. Requests for provincial deployments shall require approval from the Fire Chief or designate and City Manager or designate.

6. Penalty:

6.1. Any member of Administration found to be in violation of this Policy may be subjected to disciplinary action. Such action may be dependent upon the nature of the breach of this Policy; discipline may range from a verbal warning to dismissal with cause.

6.2. Any Member of Council found to be in violation of this Policy may be dealt with utilizing the "*Council Code of Ethics Bylaw*" or provisions of "*The Lloydminster Charter*."

7. Responsibility:

7.1. Council shall:

7.1.1. review and approve all policies;

- 7.1.2. make decisions on new services and what level, and make changes to existing services;
- 7.1.3. make decisions that reflect community priorities;
- 7.1.4. balance Service Levels with managing risks and costs for today and the future; and
- 7.1.5. determine the allocation of resources through an approved operating and capital budget.

7.2. Administration shall:

- 7.2.1. based on appropriate consultation with Council, identify how to deliver a Service Level;
- 7.2.2. foster a culture of continuous improvement within the City and initiate the review of services;
- 7.2.3. provide information to Council and the public on the risks and trade-offs of providing desired Service Levels;
- 7.2.4. report activity on Service Levels and present this activity to Council and the public on an annual basis, and as required.

7.3. Administration may administer this Policy through the use of a supporting procedure, as required.