

File History/Environmental Review

Application for File History/ Environmental Review



LLOYDMINSTER

| | | | | |
|--|--|---|--------------------------------|-------------------------------------|
| Affected Address: | | Office Use Only | | |
| Municipal Address for Affected Property | | Permit # | | |
| | | Received Date | | |
| Legal Description | | File History/Environmental Review | | |
| Lot | | <input type="checkbox"/> \$150 for Single Family Residential | | |
| Block | | <input type="checkbox"/> \$350 for Multi-family and Non Residential | | |
| Plan | | Method of Payment | | |
| Zoning | | Receipt # | | |
| Applicant Information: Your File # (if Applicable) _____ | | Total Fee \$ | | |
| Applicant Name | | Date Letter Signed by DO | | |
| Contact Name | | Property Details: | | |
| Mailing Address | | Single Family Dwelling | Apartment Row House Town House | Commercial Industrial Institutional |
| Phone # | | Method of Delivery: | | |
| Email | | Mail | Email | Pick Up Fax # _____ |
| Check Appropriate Request Box | | | | |
| File History/Environmental Review: This letter provides a detailed report of letters, inspections, permits and other documents retained in the property file for the address requested. | | | | |
| Owner/Applicant Signature: _____ | | Date: _____ | | |
| PLEASE NOTE THAT IT CAN TAKE UP TO 15 BUSINESS DAYS AFTER AN APPLICATION IS DEEMED COMPLETE TO RECEIVE YOUR FILE HISTORY/ENVIRONMENTAL REVIEW LETTER | | | | |
| Collection and Use of Personal Information: The personal information being collected on this form is for the purposes of processing and acting upon this application in accordance with the Municipal Government Act, and is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP). The City will not share your personal information for purposes outside of those stated without your permission in writing, unless there is a specific exemption stated in the Municipal Government Act. | | | | |

File History/Environmental Review

Application for File History/ Environmental Review



LLOYDMINSTER

| Item | Compliance Letter Application Requirements for Submissions |
|---|---|
| <input type="checkbox"/> Application Fee | As per fee Schedule |
| <input type="checkbox"/> Owner Authorization Letter | <ul style="list-style-type: none">• A letter of authorization from the registered landowner (if applicant is not the property owner); AND/OR• A letter from the Condo Board if property is part of a Condo Association. |
| <input type="checkbox"/> A Complete Application Form | Complete application includes signature, payment and all necessary information in regards to the development filled out. Application MUST be dropped off in person or emailed. Faxed and illegible applications will not be accepted. |
| <input type="checkbox"/> Certificate of Title | 1 Certificate of Title or Land Title Search of the property, obtained no more than 30 days prior to the date of application. The Title search can be obtained from Alberta Registries (SPIN) Or Information Services Corporation (ISC) in Saskatchewan. If a current land title is not provided, the City can do so on your behalf for an additional fee of \$20. |
| Notes: | <ul style="list-style-type: none">• Application Fees are non-refundable. Once a request for letter is received and application processed, no fees will be reimbursed. |

Please keep in mind that after an application is deemed complete it can take up to 15 business days for the letter to be issued by the Development Officer.