



**City of  
Lloydminster**

***Policy***

<b>Policy Title:</b>	Landfill Tipping Fee Exemption	<b>Policy Number:</b>	002-2015		
<b>Date of Council Approval:</b>	October 26, 2015	<b>Motion No.:</b>	275-2015	<b>Year of Review:</b>	2018
<b>Department Sponsored by:</b>	Public Works				

**Purpose:**

The purpose of this policy is to provide and establish:

1. A Landfill Tipping Fee Exemption for non-profit organizations who are involved in charitable activities resulting to diversion of recyclable or reusable materials from the landfill.
2. A temporary Landfill Tipping Fee Exemption for volunteer groups conducting clean-up events on public property (eg. Parks, roadways, etc).

**Objective:**

This policy outlines the eligibility requirements and application procedure for a Landfill Tipping Fee Exemption relating to materials non-profit organizations are unable to put back to the community.

**Definitions:**

<b>a. Charitable</b>	Relating to the assistance of those in need
<b>b. Exemption</b>	Being free from an obligation or liability which other are subject
<b>c. Landfill</b>	A waste processing facility where waste is disposed by burying or is diverted by recovering re-usable materials from waste for recycling
<b>d. Non-profit or Non-profit Organization</b>	An organization or business entity that is granted tax-exempt status by the Canada Revenue Agency.
<b>e. Recyclable Material</b>	Material or refuse that can be recycled (metal, paper, plastics, electronics, and etc.)
<b>f. Tipping Fee</b>	Charge levied upon a given quantity of waste received at a landfill for disposal

## **Scope:**

This policy is applicable to any non-profit organization engaged in charitable activities resulting to diversion of recyclable or reusable materials from the landfill. This policy is also applicable to volunteer groups conducting a clean-up event on public property.

This policy does not apply to regular household or commercial garbage with the exception of materials/refuse from a pre-organized clean-up event.

## **Policy Instructions:**

1. Non-profit organizations meeting the following requirements are eligible to apply for Landfill Tipping Fee Exemption:
  - Organization must be classed as a non-profit organization by the Canada Revenue Agency.
  - Non-profit must be engaged in charitable activities resulting to diversion of recyclable or re-usable materials from the landfill.
  - Non-profit must operate and provide services within the corporate boundaries of the City of Lloydminster.
2. A temporary Landfill Tipping Fee Exemption may also be granted to volunteer groups conducting clean-up on public property. Exempt status shall only be valid throughout the duration of the clean-up event. Volunteer groups conducting a clean-up event must allow 2 weeks for processing of application.
3. Landfill Tipping Fee Exemption may be granted by the General Manager of Waste Services to an eligible non-profit if all terms and requirements of the policy is fully met. Exemption is valid for 2 years from the date of issuance.
4. All non-profits awarded a Landfill Tipping Fee Exemption must re-apply at least 1 month prior the expiry of their exempt status. Renewal of exempt status is not guaranteed.
5. Regular Landfill Tipping Fees will apply for all non-eligible organizations or non-eligible materials.
6. Loads are subject for inspection at the City of Lloydminster Landfill.

## **Responsibility:**

*City Council will review and approve all policies.*

*City Administration will administer the policy through the use of a supporting procedure.*

*Sponsoring Department is responsible for creating and amending a supporting procedure.*