



LLOYDMINSTER

City of Lloydminster Property Tax Pre-Authorized Debit Plan Agreement

Tax Roll Number: _____ Property Address: _____

Applicant Name(s): _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

I/we authorize the City of Lloydminster to debit my/our bank account on the: *(Please check one)*

- 1st day of each month, an amount based on 1/12 of the current year tax levy, starting on _____. Any balance owing will be withdrawn with the final debit in July.
- 15th day of each month, an amount based on 1/12 of the current year tax levy, starting on _____. Any balance owing will be withdrawn with the final debit in July.
- 30th of June, the amount of the tax levy indicated on my annual taxation notice.

Each payment will be debited from your bank account and applied directly to your City of Lloydminster tax account. In the case of monthly payments, the amount will be re-calculated annually based on the current year's taxes.

A VOID cheque or a Pre-Authorized Debit (PAD) form from your financial institution must be attached to this agreement.

FOR OFFICE USE ONLY:		<input type="checkbox"/> New	<input type="checkbox"/> Revised
Tax Levy:		Monthly Payment:	
First Payment Date:		Tax Account Balance:	
Verified By:		Date:	

Terms & Conditions

1. **All property tax levies, current and arrears, including any supplementary levies, must be paid in full prior to starting on a Pre-Authorized Debit Plan Agreement (the "PAD Agreement").**
2. **This authorization will remain in effect until the City of Lloydminster has received written notification from me/us of its change or cancellation.** The notification of change or cancellation must be received at least ten (10) business days prior to the next scheduled debit. Unless notification has been received, the PAD Agreement will renew automatically on an annual basis.
3. In the event of a property sale, it is **my/our responsibility to cancel the PAD Agreement** by submitting a PAD Cancellation Notice. This agreement is for the property indicated above and is not transferable to another address.
4. **Any payments withdrawn from the account that are dishonored two (2) consecutive months or three (3) times in a twelve (12) month period by the applicant's financial institution will entitle the City of Lloydminster to terminate this PAD Agreement and remove the applicant from the PAD plan without prior notice.** All property taxes will become the responsibility of the property owner going forward.
5. All prior PAD Agreements between the City of Lloydminster and the Applicant are revoked upon the effective date of this Agreement.
6. I/we have certain recourse rights if any debit does not comply with this Agreement. For example, I/we have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD Agreement. To obtain a form for a Reimbursement Claim or a sample cancellation form, or for more information on my/our recourse rights or right to cancel a PAD Agreement, I/we may contact my/our financial institution or visit www.cdnpay.ca.

Signature: _____ **Date:** _____

Your name, mailing address, phone number, email address and banking information are collected under the authority of section 25 of the Local Authority Freedom of Information and Protection of Privacy Act. This information will be used for the purpose of administering the PAD plan. If you have any questions about this collection, contact the Office of the City Clerk at 780-871-6184 or email cityclerk@lloydminster.ca.

**4420 50 Avenue, Lloydminster AB/SK T9V 0W2 | www.lloydminster.ca
Phone: 780 875 6184 ext. 2124 | Fax: 780 871 8345 | Email: taxes@lloydminster.ca**