



**City of
Lloydminster**

Policy

Policy Title:	Smoking Policy		Policy Number:	003-2015	
Date of Council Approval:	June 22, 2015	Motion No.:	184-2015	Year of Review:	2016
Department Sponsored by:	Legislative Services Department				

Purpose:

To provide a safe and healthy and smoke- free environment for City of Lloydminster employees and the general public while they are enjoying City facilities.

Objective:

This policy is to create and maintain a smoke free environment by prohibiting the act of smoking using any type of product or device, in all City facilities where tobacco products are already prohibited.

By further prohibiting the use of smoking products and devices in places where tobacco products are currently prohibited, the City of Lloydminster decreases the risk of involuntary exposure to the secondhand byproducts of these products and devices, and provides clarity regarding their use within City facilities.

Definitions:

City Facilities	All City of Lloydminster indoor facilities, including vehicles, where the use of tobacco products is currently prohibited.
Inhale	To draw in by breathing, and not necessarily ingesting into the lungs.
Smoking	To inhale, exhale, or ingest, the smoke or fumes emanating from a burning product, including but not limited to: <ul style="list-style-type: none"> • Tobacco • Vapour • Medical Marijuana
Smoking Device and Smoking Products	Any item that can be used to simulate the act of smoking in the delivery of nicotine or any other substances to the person by inhaling from a device or by any other means, including but not limited to:

	<ul style="list-style-type: none"> • Electronic cigarette or cigar • Electronic pipe • Hookah • Medical Marijuana • Smokeless tobacco • Tobacco based cigarette • Pipe
Smoking Materials	<p>Including, but not limited to:</p> <ul style="list-style-type: none"> • Matches • Cigarettes • Cigarette butts • Lighters • Rolling papers • Any Tobacco based product • Medical Marijuana • Any type of product that may be used in any type of device to simulate the act of Smoking

Scope:

This policy applies to all visitors, volunteers, contractors, delivery personnel, and City of Lloydminster employees and Council Members, as well as all other persons who enter a City facility.

Policy Instructions:

All patrons and City of Lloydminster employees are responsible to maintain a smoke free facility environment.

All materials used for smoking must be extinguished and disposed of in appropriate containers prior to entering a City Facility.

Where no designated smoking area exists, individuals are required to smoke a minimum of five (5) meters away from all doors, windows, and intakes.

Responsibility:

City Council will review and approve all policies.

City Administration will administer the policy through the use of a supporting procedure.

Legislative Services Department is responsible for creating and amending a supporting procedure.