



City of Lloydminster

Policy

Policy Title:	Recreation Access Policy		Policy Number:	551-02	
Date of Council Approval:	March 11, 2019	Motion No.:	51-2019	Year of Review:	2022
Department Sponsored by:	Community Development Services				

1. Purpose:

- 1.1. The City of Lloydminster acknowledges that health, well-being, culture and recreation are key pillars of Community Sustainability.
- 1.2. Furthermore, the City of Lloydminster recognizes that access to recreation contributes to physical, social, and mental health of residents.
- 1.3. Therefore, the City of Lloydminster will ensure that recreation services will be reasonably accessible to residents, regardless of their income status.
- 1.4. This Policy commits to an application process for economically disadvantaged residents of Lloydminster to receive access to City owned recreation facilities at a reduced rate.

2. Definitions:

Eligible Facilities	City of Lloydminster recreation facilities participating in the Recreation Access Program include: Servus Sports Centre, BioClean Aquatic Centre, Outdoor Pool, and the Lloydminster Cultural and Science Centre.
Low Income Cut-Off After Tax (LICO-AT)	A measure set by Statistics Canada that is updated annually, based upon the total household income. It reflects a threshold at which families are expected to spend a larger percentage of their total income on food, shelter, and clothing than the average family. After Tax specifies income after taxes and transfers, reflecting money available to purchase necessities.
User Fee(s)	Membership or admission fees paid to access Eligible Facilities.

Administration	An employee or contract employee of the City of Lloydminster.
Member of Council	An individual elected pursuant to <i>The Local Government Election Act</i> (Saskatchewan) as a Member of Council.

3. Scope:

- 3.1. This Policy shall apply to all members of Administration.
- 3.2. This Policy shall apply to all applicants to the Recreation Access Program

4. Recreation Access Program:

- 4.1. A process shall be available to provide assistance for economically disadvantaged City of Lloydminster residents to access Eligible Facilities known as the Recreation Access Program.
- 4.2. The Recreation Access Program shall be applied in a respectful and dignified manner to City of Lloydminster residents who qualify, providing a reduced User Fee for access to Eligible Facilities.
- 4.3. Applicants shall be required to re-apply every twelve (12) months or as required by the City of Lloydminster, to receive the reduced User Fee.
- 4.4. Applicants shall be required to be City of Lloydminster residents.
- 4.5. Applicants shall meet one of the following financial criteria:
 - 4.5.1. An after-tax household income below the current Statistics Canada Low Income Cut-Off After Tax (LICO-AT) for a community between 30,000 and 99,999 inhabitants;
 - 4.5.2. Receiving Assured Income for the Severely Handicapped (AISH);
 - 4.5.3. Receiving Saskatchewan Assured Income for Disability (SAID).
- 4.6. The City of Lloydminster shall work with community partners to deliver and raise awareness of the Recreation Access Program.

5. Penalty:

- 5.1. Any member of Administration found to be in violation of this policy may be subjected to a disciplinary action. Such action may be dependent upon the nature of the breach of this policy; discipline may range from a written warning to dismissal with cause.

- 5.2. Any Member of Council found to be in violation of this policy may be dealt with utilizing the "*Code of Conduct Bylaw*" or provisions of "*The Lloydminster Charter*."

6. Responsibility:

- 6.1. City Council shall review and approve all policies.
- 6.2. City Administration shall administer the policy through the use of a supporting procedure.
- 6.3. Sponsoring Department is responsible for creating and amending a supporting procedure.