



**City of  
Lloydminster**

***Policy***

<b>Policy Title:</b>	Playground Maintenance	<b>Policy Number:</b>	720-01
<b>Date of Adoption:</b>	April 6, 2020	<b>Motion Number:</b>	100-2020
<b>Date of Amendment:</b>		<b>Motion Number:</b>	
<b>Sponsoring Department:</b>	Parks and Green Spaces		

**1. Purpose:**

- 1.1. To establish guidelines for the maintenance and inspection of City owned or operated Playgrounds within the City of Lloydminster.

**2. Definitions:**

<b>Administration</b>	An employee or Contract employee of the City of Lloydminster.
<b>City</b>	The corporation of the City of Lloydminster.
<b>CSA</b>	Canadian Standards Association
<b>Playgrounds</b>	An improvement in a public area that is designed, equipped, and intended for the use of children between the ages of 18 months and 12 years.
<b>Serious Hazard</b>	Includes faulty and/or broken equipment that creates an immediate risk.

**3. Scope:**

- 3.1. To promote a safe play environment to minimize the likelihood of injuries to users.
- 3.2. This Policy applies to all members of Administration responsible for the construction and maintenance of Playgrounds.

**4. Policy:**

- 4.1. At the time of installation newly installed Playgrounds will comply with the CSA published standards for "Children's Play Spaces and Equipment" as amended from time to time.
- 4.2. The City of Lloydminster will strive to keep Playgrounds in good condition and in working order by providing regular service and maintenance to all City owned or operated Playgrounds.

- 4.3. Inspection and maintenance logs will be maintained for each Playground.
- 4.4. Repairs or preventative maintenance to Playgrounds will occur in conjunction with routine inspections such as practicable following an inspection cycle.
- 4.5. Reactive inspections will be validated, and repairs performed as required.
- 4.6. Access will be restricted to any Playground and/or Playground component with a Serious Hazard that cannot be immediately mitigated until repairs are completed.
- 4.7. The City shall not be liable for potential hazards caused by weather conditions.
- 4.8. The retention schedule for Playground inspection and maintenance records will be determined by the City's Records Management Policy.
- 4.9. Administration shall annually review the costs associated with the maintenance and construction of Playgrounds and consider those costs in the development of the annual budget.

## **5. Penalty:**

- 5.1. Any staff member found to be in violation of this policy may be subjected to a disciplinary action. Such action may be dependent upon the nature of the breach of this policy; discipline may range from a verbal warning to dismissal with cause.

## **6. Responsibility:**

- 6.1. City Council shall review and approve all policies.
- 6.2. City Administration shall administer the policy through the use of a supporting procedure.
- 6.3. Sponsoring Department is responsible for creating and amending a supporting procedure.